

TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY
May 20, 2026 Meeting

The meeting for the Township of Neptune Sewerage Authority was held on the above date with the following Authority Commissioners present: James W. Manning, Jr., Harry Devine, James Mowczan (arrived at 6:14 p.m.), Linda Johnson and William Jones. The following consultants were also present: Ms. Aldarelli (via phone) and Mr. Fedorchak. In addition, Executive Director Tina Cunningham was present.

Chairman Manning called the meeting to order at 6:00 p.m. Moment of Silence and Flag Salute. Chairman Manning stated that the fire exits are located in the direction that he is indicating, in case of fire you will be notified by bell and/or public address system. Chairman Manning requested a roll call.

Chairman Manning made the following statement. Adequate notice of this meeting has been approved by the delivering of the required advertisement to the Asbury Park Press and the Coaster on January 25, 2026 and by filing a copy of said notice with the clerks of the customer municipalities.

Chairman Manning made the following statement. Pursuant to P.L. 2025, c. 72, the complete text of each legal notice of the Township of Neptune Sewerage Authority, County of Monmouth may be obtained or viewed by the public on our official Internet website: https://www.tnsa-nj.org/public_notice.html and on the New Jersey Secretary of State website: <https://www.nj.gov/state/statewide-legal-notices-list.shtml>.

Chairman Manning stated that the Engineer's Report was submitted for review. Mr. Fedorchak provided updates on the following projects:

- Electrical Upgrade Project/Switchyard Repairs
- Headworks Project – All three units are up and running. A punch list has been developed for completion.
- East End Ave. Bridge Rehab. Project – No bids were received at the bid opening on May 12th. RVE is recommending to re-advertise the project.
- BioFor Rehabilitation Project – RVE divided the project in three phases. RVE prepared a proposal for review and consideration for Phase 1 of the Project in the amount of \$107,188.00.
- Rotary Press Feasibility Study – RVE is working on the study and will provide submittals to TNSA after completion of each step. The Construction Committee will be part of each submittal.
- Roof/HVAC Upgrade Project – The project is progressing. The Contractor is current working on the IOP Roof. HVAC is set to begin in early June.
- Ocean Outfall Inspection – The Inspection will be resuming within the next week.

Chairman Manning questioned Ms. Aldarelli if she had anything to report. She stated that she had nothing pending for open session.

Chairman Manning stated that Mr. Holba submitted his report in the agenda packet. Ms. Cunningham stated that if anyone had any questions of Mr. Holba to please let her know.

Chairman Manning questioned Ms. Cunningham if she had anything to add to her report. Ms. Cunningham provided the following updates:

- May revised Payment of Bills.
- NJ DEP Coastal Monitoring Pre-Holiday Inspection – The NJDEP conducted its pre-holiday inspection and everything went well.

- Fire Alarm System Upgrades – Ms. Cunningham stated that the Authority received a proposal from FST to upgrade its current fire alarm system to include the addition of an annunciator at the BioFor Bldg. and upgrades to its existing panels. The quote was in the amount of \$29,000.00.

APPROVAL OF MINUTES

Commissioner Johnson moved, seconded by Commissioner Devine that the Meeting Minutes of April 15, 2026 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

Commissioner Jones moved, seconded by Commissioner Devine that the Executive Session Meeting Minutes of April 15, 2026 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

RESOLUTIONS

No. 6061 – Open Executive Session:

Commissioner Johnson moved Resolution No. 6061 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 6062 – Adjourn from Executive Session:

Commissioner Devine moved Resolution No. 6062 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 6063 – Authorize May Revised Payment of Bills:

Commissioner Jones moved Resolution No. 6063 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 6064 – Authorize to Approve RVE to Perform Professional Engineering Design Services Phase 1 of the BioFor System Rehabilitation in the amount of \$107,188.00:

Commissioner Jones moved Resolution No. 6064 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 6065 – Authorize Fire Security Technologies to Upgrade the Authority’s Existing Fire Alarm System in the amount of \$29,000.00:

Commissioner Johnson moved Resolution No. 6065 seconded by Commissioner Jones. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 6066 – Authorize to remove the Probationary Status of TNSA Employee Cole Hudson effective June 2, 2026:

Commissioner Jones moved Resolution No. 6066 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 6067 – Resolution Offering Employment to Thomas Walsh as a Wastewater Treatment Plant Operator Trainee at the New Hire Salary of \$45,000.00:

Commissioner Johnson moved Resolution No. 6067 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 6068 – Resolution Offering Summer Employment to Kimani Wallace, Jacob Mohel and Zahmier Campbell at \$18.00/hr.:

Commissioner Jones moved Resolution No. 6068 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

A motion was made by Commissioner Devine and seconded by Commissioner Johnson that the meeting be adjourned at 6:51 p.m. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

Respectfully submitted,



Tina M. Cunningham
Executive Director