

TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

December 14, 2011 Meeting

The meeting for the Township of Neptune Sewerage Authority was held on the above date with the following Authority Commissioners present: Harry Devine, Maureen O'Rourke, James Mowczan, Jim Williams and James Manning, Jr. The following consultants were also present: Ms. Aldarelli, Mr. Crane, Mr. Shaw and Mr. Wardell. In addition, Executive Director Tina Della Pietro and Superintendent Chris Kelly were also present.

Chairman Manning called the meeting to order at 6:00 p.m. Moment of Silence and Flag Salute. Chairman Manning stated that the fire exits are located in the direction that he is indicating, in case of fire you will be notified by bell and or public address system. Chairman Manning requested a roll call.

Chairman Manning made the following statement. Adequate notice of this meeting has been approved by the delivering of the required advertisement to the Asbury Park Press and the Coaster on January 27, 2011 and re-advertised on May 14, 2011 and by filing a copy of said notices with the clerks of the customer municipalities.

Chairman Manning questioned if anyone had any other business that may come before the Authority. None noted.

Chairman Manning indicated that Mr. Crane provided his report in the Authority's meeting packet. Mr. Crane stated that he had two items for executive session.

Chairman Manning stated that Mr. Kelly provided his report within the meeting packet. Mr. Kelly stated that he attended a preconstruction meeting for the Borough of

Avon on behalf of the Authority. He stated that Avon will be starting work on their I&I remediation program. He said that once this section is completed Avon will continue on to the next section.

Mr. Kelly stated that the Authority had its annual boiler inspection from the NJDEP this afternoon. He indicated that everything went well.

Lastly, Mr. Kelly stated that he wanted to thank the commissioners on allowing the staff to complete some in-house projects throughout the year. Chairman Manning thanked Mr. Kelly and his staff on all of their efforts throughout the year.

Chairman Manning indicated that Ms. Della Pietro provided her report in the Authority's meeting packet. Ms. Della Pietro commented on the following subjects: Approval of the 2012 Budget, the Refinancing of the Authority's Series 2003A Bonds, the Designation of a Public Agency Compliance Officer (P.A.C.O.), annual resolutions required to be executed through the JIF for Workers' Compensation coverage and for Property and Casualty coverage's, a Two Year (2 yr.) renewal with Delta Dental coverage and finally the Agreement with a third party supplier for Natural Gas with Intelligent Energy.

APPROVAL OF MINUTES

Commissioner Devine moved, seconded by Commissioner O'Rourke that the Meeting Minutes of November 9, 2011 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, O'Rourke: Aye, Mowczan: Aye, Williams: Abstain and Manning: Abstain.

Commissioner Devine moved, seconded by Commissioner O'Rourke that the Executive Session Meeting Minutes of November 9, 2011 be approved as distributed. On a voice

vote, the vote was as follows: Devine: Aye, O'Rourke: Aye, Mowczan: Aye, Williams: Abstain and Manning: Abstain.

RESOLUTIONS

No. 4452 – Open Executive Session (6:28 p.m.):

Commissioner O'Rourke moved Resolution No. 4452 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, O'Rourke: Aye, Mowczan: Aye, Williams: Aye and Manning: Aye.

No. 4453 – Adjourn from Executive Session (7:10 p.m.):

Commissioner Devine moved Resolution No. 4453 seconded by Commissioner Williams. On a voice vote, the vote was as follows: Devine: Aye, O'Rourke: Aye, Mowczan: Aye, Williams: Aye and Manning: Aye.

No. 4454 – December Payment of Bills:

Commissioner O'Rourke moved Resolution No. 4454 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, O'Rourke: Aye, Mowczan: Aye, Williams: Aye and Manning: Aye.

No. 4455 – Adoption of the 2012 Budget:

Commissioner Devine moved Resolution No. 4455 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, O'Rourke: Aye, Mowczan: Aye, Williams: Aye and Manning: Aye.

No. 4456 – Authorizing an Application to be submitted to the Local Finance Board for the Refinancing of the Series 2003A Bonds:

Commissioner O'Rourke moved Resolution No. 4456 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, O'Rourke: Aye, Mowczan: Aye, Williams: Aye and Manning: Aye.

No. 4457 – Designating the Authority's Executive Director as the Public Agency Compliance Officer (P.A.C.O.):

Commissioner O'Rourke moved Resolution No. 4457 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, O'Rourke: Aye, Mowczan: Aye, Williams: Aye and Manning: Aye.

No. 4458 – Appointing Ted Wardell of Brown & Brown as the Risk Management Consultant as required by the Statewide Insurance Fund (Worker's Compensation):

Commissioner Devine moved Resolution No. 4458 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, O'Rourke: Aye, Mowczan: Aye, Williams: Aye and Manning: Aye.

No. 4459 – Appointing the Authority's Executive Director as the Fund Commissioner for the Statewide Insurance Fund:

Commissioner Devine moved Resolution No. 4459 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, O'Rourke: Aye, Mowczan: Aye, Williams: Aye and Manning: Aye.

No. 4460 – Authorizing the Authority to Join the Statewide Insurance Fund for a 3 yr. Period beginning 1/1/12 for Property and Casualty Coverage's:

Commissioner O'Rourke moved Resolution No. 4460 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, O'Rourke: Aye, Mowczan: Aye, Williams: Aye and Manning: Aye.

No. 4461 – Appointing Ted Wardell of Brown & Brown as the Risk Management Consultant as required by the Statewide Insurance Fund (Property & Casualty Coverage's):

Commissioner Devine moved Resolution No. 4461 seconded by Commissioner O'Rourke. On a voice vote, the vote was as follows: Devine: Aye, O'Rourke: Aye, Mowczan: Aye, Williams: Aye and Manning: Aye.

No. 4462 – Approving a Two Year (2 yr.) Contract with Delta Dental beginning 1/1/12:

Commissioner Mowczan moved Resolution No. 4462 seconded by Commissioner O'Rourke. On a voice vote, the vote was as follows: Devine: Aye, O'Rourke: Aye, Mowczan: Aye, Williams: Aye and Manning: Aye.

No. 4463 – Authorizing the Executive Director to enter into a Thirty Five (35) Month Third Party Agreement with Intelligent Energy to supply Natural Gas:

Commissioner O'Rourke moved Resolution No. 4463 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, O'Rourke: Aye, Mowczan: Aye, Williams: Aye and Manning: Aye.

No. 4464 – Approving Outside P/T Employment for John Blecki with the Township of Neptune:

Commissioner O'Rourke moved Resolution No. 4464 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, O'Rourke: Aye, Mowczan: Aye, Williams: Aye and Manning: Aye.

Chairman Manning questioned if anyone from the general public had any business to be brought before the Authority. None noted. A motion was made by Commissioner Devine and seconded by Commissioner O'Rourke that the meeting be adjourned at 7:20 p.m. On a voice vote, the vote was as follows: Devine: Aye, O'Rourke: Aye, Mowczan: Aye, Williams: Aye and Manning: Aye.

Respectfully submitted,



Tina M. Della Pietra