

TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

August 19, 2026 Meeting

The meeting for the Township of Neptune Sewerage Authority was held on the above date with the following Authority Commissioners present: James W. Manning, Jr., Harry Devine (via conference call) James Mowczan, Linda Johnson and William Jones. The following consultants were also present: Ms. Aldarelli (via conference call) and Mr. Fedorchak. In addition, Executive Director Tina Cunningham and Administrative Assistant Chrisoula Foley were present.

Chairman Manning called the meeting to order at 6:00 p.m. Moment of Silence and Flag Salute. Chairman Manning stated that the fire exits are located in the direction that he is indicating, in case of fire you will be notified by bell and/or public address system. Chairman Manning requested a roll call.

Chairman Manning made the following statement. Adequate notice of this meeting has been approved by the delivering of the required advertisement to the Asbury Park Press and the Coaster on January 25, 2026 and by filing a copy of said notice with the clerks of the customer municipalities.

Chairman Manning made the following statement. Pursuant to P.L. 2025, c. 72, the complete text of each legal notice of the Township of Neptune Sewerage Authority, County of Monmouth may be obtained or viewed by the public on our official Internet website: https://www.tnsa-nj.org/public_notice.html and on the New Jersey Secretary of State website: <https://www.nj.gov/state/statewide-legal-notices-list.shtml>.

Chairman Manning stated that the Engineer's Report was submitted for review. Mr. Fedorchak provided updates on the following projects:

- Electrical Upgrade Project/Switchyard Repairs – DCA comments were addressed and resubmitted for approval. RVE is soliciting quotes from other vendors to establish a fair and reasonable price for the switchyard repair. The quotes will be discussed at the next meeting.
- Train 3 Rehabilitation Project – PLA Meeting was attended by RVE, Carla Aldarelli and Mike Ricca and was very helpful. New PLA documents were given to incorporate into the specifications.
- Headworks Project – Closeout and completion is anticipated by the end of September, with final inspection and payment processing to follow.
- East End Ave. Bridge Rehab. Project – Five bids were received. There was a significant discrepancy between the two lowest bids. RVE reached out to the lowest bidder to confirm pricing. Bids will be forwarded to the Attorney for review.
- Rotary Press Feasibility Study – Commissioners were given a draft report and proposal for review. To be discussed at the next meeting.
- Roof and HVAC Replacement – Weather permitting, roof work should be completed by the end of August. AC work is finished; heat should be completed in early September.
- Ocean Outfall Inspection – To be discussed during Executive Session.
- TWA Letter of Recommendation – Borough of Avon-by-the-Sea – Avon is required to submit a TWA Application for the Capital improvements and upgrades to their sewer systems.

Chairman Manning questioned Ms. Aldarelli if she had anything to report. She stated that she had nothing pending for open session.

Chairman Manning stated that Mr. Holba submitted his report and asked if anyone had any comments/questions.

- Ms. Cunningham stated that the 3Q26 gas samples were collected and analyzed from the digester. Mr. Holba submitted the results to the NJDEP. The results were determined to be above the Authority's permit limit.

Chairman Manning questioned Ms. Cunningham if she had anything to add to her report. Ms. Cunningham provided the following updates:

- August Payment of Bills.
- 2027 Budget process has been initiated.
- Anticipating the 2027 Renewal rates for Employee Health Benefits next meeting.

APPROVAL OF MINUTES

Commissioner Johnson moved, seconded by Commissioner Jones that the Meeting Minutes of July 22, 2026 be approved as distributed. On a voice vote, the vote was as follows: Devine: Abstain, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

Commissioner Johnson moved, seconded by Commissioner Jones that the Executive Session Meeting Minutes of July 22, 2026 be approved as distributed. On a voice vote, the vote was as follows: Devine: Abstain, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

RESOLUTIONS

No. 6082 – Open Executive Session:

Commissioner Jones moved Resolution No. 6082 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 6083 – Adjourn from Executive Session:

Commissioner Johnson moved Resolution No. 6083 seconded by Commissioner Jones. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 6084 – Authorize August Payment of Bills:

Commissioner Jones moved Resolution No. 6084 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 6085 – Authorize Endorsement of a TWA Application for the Borough of Avon-by-the-Sea:

Commissioner Johnson moved Resolution No. 6085 seconded by Commissioner Jones. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 6086 – Authorize Emergency Contract with Coastal Underwater for Outfall Repairs not to exceed \$35,000:

Commissioner Jones moved Resolution No. 6086 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 6087 – Offer Jhonny Martinez the position of Maintenance Mechanic at a starting base salary of \$115,000 with the use of a TNSA vehicle for business purposes:

Commissioner Johnson moved Resolution No. 6087 seconded by Commissioner Jones. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

A motion was made by Commissioner Mowczan and seconded by Commissioner Jones that the meeting be adjourned at 7:03 p.m. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "C. Foley", is written above the printed name.

Chris Foley
Administrative Assistant