

TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

June 17, 2026 Meeting

The meeting for the Township of Neptune Sewerage Authority was held on the above date with the following Authority Commissioners present: James W. Manning, Jr., Harry Devine, James Mowczan, Linda Johnson and William Jones. The following consultants were also present: Ms. Aldarelli and Mr. Fedorchak. In addition, Executive Director Tina Cunningham, Administrative Assistant Chrisoula Foley and Superintendent Adam Holba were present.

Chairman Manning called the meeting to order at 6:00 p.m. Moment of Silence and Flag Salute. Chairman Manning stated that the fire exits are located in the direction that he is indicating, in case of fire you will be notified by bell and/or public address system. Chairman Manning requested a roll call.

Chairman Manning made the following statement. Adequate notice of this meeting has been approved by the delivering of the required advertisement to the Asbury Park Press and the Coaster on January 25, 2026 and by filing a copy of said notice with the clerks of the customer municipalities.

Chairman Manning made the following statement. Pursuant to P.L. 2025, c. 72, the complete text of each legal notice of the Township of Neptune Sewerage Authority, County of Monmouth may be obtained or viewed by the public on our official Internet website: https://www.tnsa-nj.org/public_notice.html and on the New Jersey Secretary of State website: <https://www.nj.gov/state/statewide-legal-notices-list.shtml>.

Chairman Manning stated that the Engineer's Report was submitted for review. Mr. Fedorchak provided updates on the following projects:

- Electrical Upgrade Project/Switchyard Repairs – RVE received a quote from EMI. To be reviewed for further discussion as the next meeting.
- Headworks Project – All three units are up and running. Working on punch list with contractor. Issue with Heat Trace needs to be resolved.
- East End Ave. Bridge Rehab. Project – No bids were received at the bid opening on May 12th. Re-advertisement scheduled for July 16th and to be opened on August 11th.
- BioFor Rehabilitation Project – Project moving forward. GPR/Survey collected data. Will meet with TNSA to discuss data collection.
- Rotary Press Feasibility Study – Study is 60% completed. Draft report to follow shortly.
- Roof/HVAC Upgrade Project – The project is 80% completed. Administration Building and Control Building are on schedule to be completed first.
- Ocean Outfall Inspection – A new crack on the south side was discovered during inspection. RVE received videos from TNSA for review.
- Letter of Recommendation – 96 Laird Avenue and Field Street R.O.W. – Block 18-Lot1, Borough of Neptune City – RVE submitted a Letter of Recommendation; TNSA will approve the application through Resolution.
- Meeting with TNSA Construction Committee – To be scheduled on July 8th at TNSA.

Chairman Manning questioned Ms. Aldarelli if she had anything to report. She stated that she had nothing pending for open session.

Chairman Manning questioned Mr. Holba if he had anything to report. Mr. Holba provided updates on the following projects:

- Toxicity Investigation and Testing – Bioassay passed for Second Quarter 2026.
- TNSA Submitted NJDEP Permit Renewal Application.

- TNSA Received a Sludge Disposal Draft Permit.
- Pre-holiday Inspection – No issues with TNSA Site.
- Site Lighting Project – All Street lights in the plant are operating.
- Plant Generator Transfer Switch – EMI Fixed Issue. Back to Normal Operation.
- Univar Installed a New 1000 Gallon Lime Tank with New Mixer. TNSA waiting for new pumps and VFDs. No cost to TNSA.

Chairman Manning questioned Ms. Cunningham if she had anything to add to her report. Ms. Cunningham provided the following updates:

- June revised Payment of Bills.

APPROVAL OF MINUTES

Commissioner Johnson moved, seconded by Commissioner Jones that the Meeting Minutes of May 20, 2026 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

Commissioner Devine moved, seconded by Commissioner Jones that the Executive Session Meeting Minutes of May 20, 2026 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

RESOLUTIONS

No. 6069 – Open Executive Session:

Commissioner Jones moved Resolution No. 6069 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 6070 – Adjourn from Executive Session:

Commissioner Devine moved Resolution No. 6070 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 6071 – Authorize June Revised Payment of Bills:

Commissioner Jones moved Resolution No. 6071 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 6072 – Approve TWA Application for 96 Laird Ave in Neptune City:

Commissioner Johnson moved Resolution No. 6072 seconded by Commissioner Jones. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 6073 – Approve additional Positive Pay Services with TD Bank:

Commissioner Devine moved Resolution No. 6073 seconded by Commissioner Jones. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 6074 – Authorize Executive Director to make an offer to Jhonny Martinez for Maintenance/Electrician Position:

Commissioner Jones moved Resolution No. 6074 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

A motion was made by Commissioner Johnson and seconded by Commissioner Devine that the meeting be adjourned at 6:34 p.m. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Chris Foley". The signature is stylized with a large, looping "C" and a trailing flourish.

Chris Foley
Administrative Assistant