

TNSA
RESOLUTION NO. 6004

**RESOLUTION OF THE TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY
TO ENTER INTO A CLOSED SESSION TO DISCUSS:
PERSONNEL, LITIGATION, CONTRACTUAL MATTERS**

WHEREAS, the Township of Neptune Sewerage Authority ("Authority"), a duly constituted public body in the County of Monmouth, State of New Jersey, has determined there is a need to discuss the following subject(s) in closed session:

1. Personnel (1)
2. Litigation (1)
3. Contractual (2)

NOW, THEREFORE BE IT RESOLVED, upon proper motion and vote at a public meeting by the Township of Neptune Sewerage Authority in the County of Monmouth, State of New Jersey as follows:

1. The Authority entered into closed session to discuss the topics above on December 17, 2025.
2. The closed session minutes may be made available to the public shortly after the Authority adopts them by proper motion and vote.

ADOPTED by the Township of Neptune Sewerage Authority on December 17, 2025.


(Secretary's Signature)

12/24/25
(Date)

Governing Body	Recorded Vote			
Member	Aye	Nay	Abstain	Absent
James W. Manning, Jr.	X			
Harry Devine				X
James Mowczan				X
Linda Johnson	X			
William Jones	X			


TNSA
RESOLUTION NO. 6005

**RESOLUTION OF THE TOWNSHIP OF NEPTUNE SEWERAGE
AUTHORITY TO ADJOURN EXECUTIVE SESSION**

WHEREAS, the Township of Neptune Sewerage Authority by TNSA Resolution No. 6004 to enter into Executive Session; and

WHEREAS, all matters for this Executive Session have been discussed;

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority that it be authorized to adjourn from Executive Session at 6:30p.m.



I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 17th day of December 2025.

Governing Body Member	Recorded Vote			
	Aye	Nay	Abstain	Absent
James W. Manning, Jr.	X			
Harry Devine				X
James Mowczan				X
Linda Johnson	X			
William Jones	X			

RESOLUTION

NO. 6006

December 2025

Payroll - November 13, 2025	\$	52,629.36
Payroll Taxes - November 13, 2025	\$	24,346.49
Payroll - November 27, 2025	\$	51,854.56
Payroll Taxes - November 27, 2025	\$	23,696.80
NJSHP - Retirees - December 2025	\$	28,789.05
NJSHP - Active - December 2025	\$	43,678.05
NJ Div of Pension - December 2025	\$	14,076.16

Total Paid:	\$	239,070.47
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Amerigas Propane LP	\$	1,355.61
Association of Environmental Authorities	\$	5,797.00
Bathgate, Wegener & Wolf	\$	26,547.37
Best Way Carpet & Tile Cleaning LLC	\$	1,350.00
Bill's Work Clothing Store Inc	\$	2,726.98
Bradley Car Care	\$	2,563.95
Capehart & Scatchard PA (Monthly Retainer)	\$	1,875.00
CMRS-FP	\$	150.00
Colonial Life & Accident Insurance Co	\$	191.06
Core & Main LP	\$	17,340.86
Cowley's Pest Control Inc	\$	175.00
Delta Dental of New Jersey Inc	\$	5,445.60
Dival Safety Equipment Inc	\$	7,617.06
Electro Maintenance Inc	\$	60,512.50
EMSL Analytical Inc	\$	91.00
Evoqua Water Technologies LLC	\$	1,480.00
FedEx Corporate Services Inc	\$	9.77
Fire Security Technology Inc	\$	2,096.96
Francotyp-Postalia Inc / FP Mailing Solutions	\$	126.00
Freehold Cartage Inc	\$	97,015.80
Garden State Laboratories Inc	\$	5,628.00
Geese Police Inc	\$	3,163.32
Grant Benefits Solutions LLC / FlexFacts.com	\$	141.43
Home Depot USA Inc	\$	1,063.86
Imperial Bag & Paper Co LLC / Imperial Dade	\$	1,273.76
Jersey Shore Florist Inc	\$	125.00
JCI Jones Chemicals Inc	\$	26,955.25
JCP&L	\$	53,028.72
Lawes Coal Co Inc	\$	974.04
Lorco Petroleum Services / Lionetti Assoc LLC	\$	150.00
Maintainco Inc	\$	676.26
Marmero Law LLC	\$	270.00

New Jersey American Water	\$	1,639.05
New Jersey Natural Gas Co	\$	13,033.13
Office of Water Programs / University Enterprises Inc	\$	1,325.00
One Call Concepts Inc	\$	53.20
Optimum/Cablevision	\$	1,278.05
Paychex Investment Partnership LP	\$	468.46
Petty Cash / TNSA	\$	181.53
Pilot Electric Co Inc	\$	12,230.00
Remington & Vernick Engineers II Inc	\$	31,466.00
R/W Connections Inc	\$	1,392.84
Seaboard Welding Supply Inc	\$	3,335.55
Shupper-Brickle Equipment Co	\$	2,696.00
Sovereign Consulting Inc	\$	87,710.00
Staples Business Advantage	\$	380.40
Thryv Inc	\$	19.95
Township of Neptune	\$	1,562.83
Treasurer-State of NJ-Dept of Treasury	\$	1,090.00
USABlueBook	\$	3,793.92
US Postal Service / Postmaster of Neptune	\$	420.00
Vaider Network Solutions	\$	7,327.00
Univar Solutions USA Inc	\$	2,585.00
Verizon	\$	70.33
Verizon Wireless	\$	115.05
Wall Glass Inc	\$	425.00
Water Environment Federation Membership	\$	242.00
W B Mason Co Inc	\$	646.37
W W Grainger	\$	1,803.86
Willier Electric Motor Repair Co	\$	9,136.04
Xerox Co	\$	579.19
To Be Paid	\$	514,922.91

GRAND TOTAL	\$	753,993.38
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Heritage Technical Services Inc / Charles R Dutill II	\$	26,835.00
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*Reissued Checks -

Garden State Laboratories, Inc. \$4,938.00

Thryv Inc \$19.95



I certify that the foregoing is a true and correct copy
of a resolution duly passed and adopted at a meeting of the
Township of Neptune Sewerage Authority
held on the 17th day of December 2025.

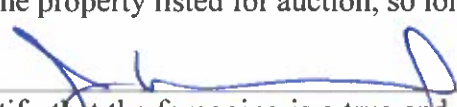
AUTHORIZING DISPOSAL OF SURPLUS PROPERTY

WHEREAS, the Township of Neptune Sewerage Authority (“Authority”) is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Commissioners are desirous of selling said surplus property in an “as-in” condition without express or implied warranties; and

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Township of Neptune Sewerage Authority in the Township of Neptune, County of Monmouth as follows:

- (1) The sale of the surplus property shall be conducted through GovDeals pursuant to the Sourcewell National Cooperative Purchasing Agreement (Contract No. 012821-GDI), in accordance with the terms and conditions of the National Cooperative Purchasing Agreement.
- (2) The sale will be conducted online and the address of the auction is www.govdeals.com.
- (3) The sale is being conducted pursuant to Local Finance Notice 2012-10.
- (4) A list of the surplus property to be sold is as follows:
 - Item # 1 – Heating/Drying Oven
 - Item # 2 – Dayton Floor Buffing Machine
 - Item # 3 – Dissolved Oxygen Meter with (3) bod probes
 - Item # 4 – (2) Oakton pH meters – pH 150s
 - Item # 5 – (1) Oakton pH meter – 1100
 - Item # 6 – Heating Block
 - Item # 7 – 2003 Ford F250 OEM Rear Bumper
 - Item # 8 – 2016 Jeep Patriot 4x4
 - Item # 9 – 1991 Detroit Diesel Pump
 - Item #10 – Lot of Avaya Phones
 - Item #11 – American Optical Lab Microscope
 - Item #12 – (2) 3 Ton Lifting Hoists
 - Item #13 – (1) 5 Ton Yale Hoist, (1) 2 Ton Yale Hoist
 - Item #14 – (2) Bell & Gossett Centrifugal Pumps w/ 25 HP Baldor Motors
 - Item #15 – Hach Spectrophotometer
- (5) The surplus property as identified shall be sold in “as in” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.
- (6) The Authority reserves the right to accept or reject any bid submitted.
- (7) Employees of the seller may bid on the property listed for auction, so long as they do not bid while on duty.


I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 17th day of December 2025.

Governing Body Member	Recorded Vote			
	Aye	Nay	Abstain	Absent
James W. Manning, Jr.	X			
Harry Devine				X
James Mowczan				X
Linda Johnson	X			
William Jones	X			

TNSA
RESOLUTION NO. 6008

**DESIGNATION OF PUBLIC AGENCY COMPLIANCE OFFICER
(P.A.C.O.)**

WHEREAS, the Affirmative Action Officer of the New Jersey Department of Treasury has revised its obligation of the public contracting process set forth in N.J.A.C. 17:27 et seq., pursuant to P.L. 1975, C. 127; and

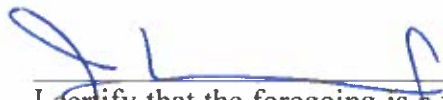
WHEREAS, the regulations require the designation of a "Public Agency Compliance Officer" (P.A.C.O.) to represent the Township of Neptune Sewerage Authority ("TNSA"); and

WHEREAS, the P.A.C.O. is required to be appointed annually; and

WHEREAS, TNSA designates Tina M. Cunningham as the Public Agency Compliance Officer for calendar year 2026;

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority of the County of Monmouth, in the State of New Jersey, that:

1. Tina M. Cunningham is appointed as the P.A.C.O. for the calendar year 2026.
2. A copy of the resolution shall be forwarded to the New Jersey State Affirmative Action Office and be made available at the Authority's Administration Office for public inspection.


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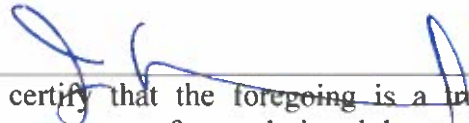
Governing Body Member	Recorded Vote Aye	Nay	Abstain	Absent
James W. Manning, Jr.	X			
Harry Devine				X
James Mowczan				X
Linda Johnson	X			
William Jones	X			

**RESOLUTION AUTHORIZING A TWO YEAR RENEWAL
AGREEMENT WITH DELTA DENTAL**

WHEREAS, the Township of Neptune Sewerage Authority ("TNSA") has authorized the Executive Director to enter into a two (2) year contract extension with Delta Dental beginning January 1, 2026 through December 31, 2027 for dental services for TNSA employees; and

WHEREAS, the Authority's Certification of Funds is attached and made part of this resolution; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority to authorize the Executive Director to enter into a two (2) year contract extension with Delta Dental beginning January 1, 2026 through December 31, 2027 for dental services for TNSA employees.


I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 17th day of December 2025.

Governing Body Member	Recorded Vote		Abstain	Absent
	Aye	Nay		
James W. Manning, Jr.	x			
Harry Devine				x
James Mowczan				x
Linda Johnson	x			
William Jones	x			

TNSA
RESOLUTION NO. 6010

**AUTHORIZING A ONE-YEAR CONTRACT EXTENSION
TO FREEHOLD CARTAGE, INC. FOR THE 2026 CALENDAR YEAR**

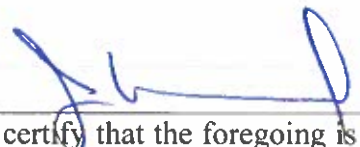
WHEREAS, the Township of Neptune Sewerage Authority awarded a two-year contract to Freehold Cartage, Inc. for the Removal and Disposal of Sludge from the Digesters for the period January 1, 2024 through December 31, 2025; and

WHEREAS, the contract provides for the extension of the contract for two (2) one (1) year terms upon agreement by both parties; and

WHEREAS, Freehold Cartage, Inc. has requested a one (1) year extension with a 3% Consumer Price Index adjustment for the Removal and Disposal of Sludge from the Digesters in the total amount of \$317,240.00; and

WHEREAS, the Authority's Certification of Funds is attached and made part of this resolution;

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority hereby awards a one (1) year contract extension to Freehold Cartage Inc. for the period of January 1, 2026 through December 31, 2026.


I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 17th day of December 2025.

Governing Body Member	Recorded Vote		Abstain	Absent
	Aye	Nay		
James W. Manning, Jr.	X			
Harry Devine				X
James Mowczan				X
Linda Johnson	X			
William Jones	X			

TNSA
RESOLUTION NO. 6011

**RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO SOLICIT FOR
PROFESSIONAL SERVICES**

WHEREAS, The Township of Neptune Sewerage Authority ("TNSA") has determined the need to solicit for the following professional services: Authority Attorney, Consulting Attorney, Labor and Employment Attorney, Authority Engineer, Consulting Engineer, Financial Advisor, Authority Auditor, Bond Counsel and Risk Management Consultant to be made in accordance with the Fair and Open Process pursuant to the provisions of N.J.S.A. 19:44A-20.5 et seq.; and

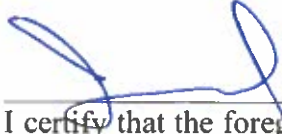
WHEREAS, TNSA will solicit for Request for Qualifications (RFQs) pursuant to the provisions of N.J.S.A. 19:44A-20.5 et seq. (New Jersey Pay to Play Law) in the official newspapers; and

WHEREAS, eligible applicants must submit a Statement of Qualifications, Business Registration Certificate and Ownership Disclosure Form; and

WHEREAS, all successful applicants will be required to comply with Affirmative Action Regulations of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 14:27; including a copy of their Affirmative Action language for Goods, Professional Services and General Service Contracts and N.J.S.A 52:32-44 et seq.; New Jersey Business Registration; and

WHEREAS, TNSA reserves the right to reject any and all submissions;

NOW, THEREFORE, BE IT RESOLVED to authorize the Executive Director to advertise for submission of RFQ's for Professional Services as enumerated in the document.


I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 17th day of December, 2025.

Governing Body Member	Recorded Vote Aye	Nay	Abstain	Absent
James W. Manning, Jr.	X			
Harry Devine				X
James Mowczan				X
Linda Johnson	X			
William Jones	X			

**TNSA
RESOLUTION NO. 6012**

**RESOLUTION AUTHORIZING THE TOWNSHIP OF NEPTUNE SEWERAGE
AUTHORITY TO CONVERT COLIN BRENNAN FROM PROBATIONARY STATUS
TO PERMAMENT STATUS**


WHEREAS, the Township of Neptune Sewerage Authority ("TNSA") maintains a Personnel Manual inclusive of a Performance Review Procedure Policy; and

WHEREAS, Colin Brennan ("Brennan") was hired as a Sewer Plant Operator on a probationary basis effective June 24, 2024 by approval of TNSA Resolution No. 5794 dated February 21, 2024; and

WHEREAS, on April 29, 2025, TNSA issued an Employee Counseling Action Plan to Brennan for policy infractions and authorized an extension of Brennan's probationary period for an additional six (6) months by approval of TNSA Resolution No. 5940 dated May 21, 2025; and

WHEREAS, TNSA now wishes to conclude Brennan's probationary period status and convert Brennan to a permanent status employee.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Township of Neptune Sewerage Authority that the conclusion of the probationary period status of Colin Brennan and conversion to a permanent status of employment as a Sewer Plant Operator is approved at the meeting held on December 17, 2025.


(Secretary's Signature)

12/17/25
(Date)

Governing Body	Recorded Vote			
Member:	Aye	Nay	Abstain	Absent
James W. Manning, Jr.	X			
Harry Devine				X
James Mowczan				X
Linda Johnson	X			
William Jones	X			