

TNSA
RESOLUTION NO. 5950

**RESOLUTION OF THE TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY
TO ENTER INTO A CLOSED SESSION TO DISCUSS:
PERSONNEL, LITIGATION, CONTRACTUAL MATTERS**

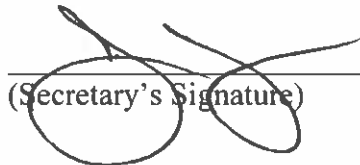
WHEREAS, the Township of Neptune Sewerage Authority ("Authority"), a duly constituted public body in the County of Monmouth, State of New Jersey, has determined there is a need to discuss the following subject(s) in closed session:

1. Personnel (1)
2. Litigation (1)

NOW, THEREFORE BE IT RESOLVED, upon proper motion and vote at a public meeting by the Township of Neptune Sewerage Authority in the County of Monmouth, State of New Jersey as follows:

1. The Authority entered into closed session to discuss the topics above on July 16, 2025.
2. The closed session minutes may be made available to the public shortly after the Authority adopts them by proper motion and vote.

ADOPTED by the Township of Neptune Sewerage Authority on July 16, 2025.



(Secretary's Signature)

07-21-25

(Date)

Governing Body	Recorded Vote			
Member	Aye	Nay	Abstain	Absent
James W. Manning, Jr.	X			
Harry Devine	X			
James Mowczan	X			
Linda Johnson	X			
William Jones	X			

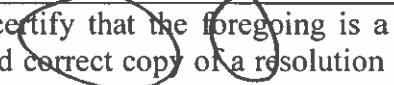
TNSA
RESOLUTION NO. 5951

**RESOLUTION OF THE TOWNSHIP OF NEPTUNE SEWERAGE
AUTHORITY TO ADJOURN EXECUTIVE SESSION**

WHEREAS, the Township of Neptune Sewerage Authority by TNSA Resolution No. 5950 to enter into Executive Session; and

WHEREAS, all matters for this Executive Session have been discussed;

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority that it be authorized to adjourn from Executive Session at 6:32p.m.


I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 16th day of July 2025.

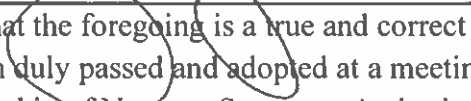
Governing Body Member	Recorded Vote Aye	Nay	Abstain	Absent
James W. Manning, Jr.	X			
Harry Devine	X			
James Mowczan	X			
Linda Johnson	X			
William Jones	X			

**RESOLUTION
NO. 5952**

July 2025

Payroll - June 12, 2025	\$	53,411.52
Payroll Taxes - June 12, 2025	\$	23,159.39
Payroll - June 26, 2025	\$	51,081.17
Payroll Taxes - June 26, 2025	\$	23,087.94
NJSHP - Retirees - July 2025	\$	31,343.31
NJSHP - Active - July 2025	\$	43,678.05
NJ Div. of Pension - June 2025	\$	10,988.16
Total Paid:	\$	236,749.54
All Hands Fire Equipment LLC	\$	2,250.00
Atlantic Analytical Laboratories LLC	\$	3,185.00
Bill & Walt's Down to Earth Landscaping Inc	\$	2,552.14
Bill's Work Clothing Store Inc	\$	599.00
Bradley Car Care	\$	1,750.10
Bray Sales Inc / Flow Control	\$	459.44
Borgata Hotel Casino & Spa	\$	537.00
Caesars Atlantic City Hotel-Casino	\$	336.00
Capehart & Scatchard PA (Monthly Retainer)	\$	1,875.00
Colonial Life & Accident Insurance Co	\$	191.06
Core & Main LP	\$	5,488.28
Country Clean Inc/Imperial Dade	\$	497.33
Cowley's Pest Control Inc	\$	175.00
Delta Dental of New Jersey Inc	\$	2,610.25
Electro Maintenance Inc	\$	72,748.00
Evoqua Water Technologies LLC	\$	1,480.00
Filter Equipment Co Inc	\$	1,143.76
Freehold Cartage Inc	\$	1,188.12
Garden State Labs Inc	\$	3,046.00
Geese Police Inc	\$	1,581.66
Grant Benefits Solutions LLC/FlexFacts.com	\$	25.00
HD Supply Inc / USA BlueBook	\$	5,489.12
Home Depot USA Inc	\$	1,627.64
Hughes Environmental Services Inc	\$	1,725.00
Institute for Professional Development	\$	50.00
JCI Jones Chemicals Inc	\$	15,319.17
JCP&L	\$	52,908.64
Joseph Fazzio - Howell LLC	\$	232.81
Lawes Coal Company Inc	\$	3,846.51
Marmero Law LLC	\$	360.00

McMaster-Carr Supply Co	\$	361.60
Neptune Fire Prevention Bureau	\$	409.00
New Jersey American Water Co Inc	\$	831.75
New Jersey Civil Commission/Employee Advisory Service	\$	220.00
NJ State League of Municipalities	\$	160.00
New Jersey Natural Gas Co	\$	4,137.06
NSI Neal Systems Inc	\$	3,679.34
One Call Concepts Inc	\$	205.20
Optimum/Cablevision	\$	1,243.91
Paychex Investment Partnership LP	\$	418.79
PCS Pump and Process Inc	\$	1,640.00
Pilot Electric Co Inc	\$	16,262.00
Primo Brands/Blue Triton Brands	\$	234.86
Quest Diagnostics Inc	\$	522.98
R T Davies Inc	\$	1,850.00
Safeguard Business Systems	\$	514.25
Seaboard Welding Supply Inc	\$	75.55
Sovereign Consulting Inc	\$	58,800.00
Staples Business Advantage	\$	317.08
Thryv Inc	\$	19.95
TNSA / Petty Cash	\$	103.59
Township of Neptune	\$	956.72
TreviPay (Northern Tool)	\$	1,099.00
Univar Solutions USA Inc	\$	9,764.25
Vaider Network Services	\$	1,850.00
Vestis Group Inc	\$	131.86
Verizon	\$	68.83
Verizon Wireless	\$	154.38
Water Environment Federation	\$	119.00
W W Grainger	\$	9,846.50
Xerox Corporation	\$	261.66
To Be Paid	\$	301,536.14
GRAND TOTAL	\$	538,285.68


 I certify that the foregoing is a true and correct copy
 of a resolution duly passed and adopted at a meeting of the
 Township of Neptune Sewerage Authority
 held on the 16th day of July 2025.

TNSA
Resolution No. 5953

**RESOLUTION AUTHORIZING TO ENDORSE A REVISED
APPLICATION FOR EXPRESS INN**

WHEREAS, the Township of Neptune Sewerage Authority ("TNSA") has received a revised application for approval for the following project:

Municipality	Township of Wall
Block	911
Lot	26
Applicant	Express Inn
Description	Building a Sanitary Sewer System for an Existing Hotel

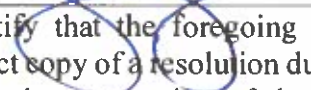
WHEREAS, TNSA Consulting Engineer, Jeffrey Fedorchak of Remington & Vernick Engineers, has reviewed the revised application and calculated the approximate daily flow of 3,130 gallons of wastewater per day from this project; and

WHEREAS, TNSA Consulting Engineer, Jeffrey Fedorchak of Remington & Vernick Engineers, has calculated the approximate utilization and capacity. Upon completion and approval of the project, the Total Remaining Capacity will be adjusted to the following:

Customer Reserved Capacity	606,000	GPD
Customer Recorded Utilization	83,195	GPD
Customer Reserved Utilization	175,377	GPD
Customer Total Utilization	258,572	GPD
Total Remaining Capacity	347,428	GPD

NOW, THEREFORE, BE IT RESOLVED by TNSA that it will accept treatment for the above stated wastewater flow; and

BE IT FURTHER RESOLVED that the Executive Director of TNSA be and is hereby authorized to sign the appropriate section of Form TWA-1 to evidence this acceptance, if applicable.


I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 16th day of July 2025.

Governing Body Member	Recorded Vote Aye	Nay	Abstain	Absent
James W. Manning, Jr.	X			
Harry Devine	X			
James Mowczan	X			
William Jones	X			
Linda Johnson	X			

TNSA
RESOLUTION NO. 5954

**AUTHORIZING THE PURCHASING AGENT TO SOLICIT PROPOSALS
FOR ONE UNDERWATER OCEAN OUTFALL INSPECTION**

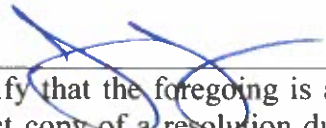
WHEREAS, the Township of Neptune Sewerage Authority ("Authority") may appoint a Purchasing Agent, pursuant to N.J.S.A. 40A:11-9 of the Local Public Contracts Law; and

WHEREAS, the Authority contemplates the receipt of proposals for one Underwater Ocean Outfall Inspection; and

NOW, THEREFORE, BE IT RESOLVED, the Township of Neptune Sewerage Authority to authorize the Authority's Purchasing Agent to prepare specifications and to receive the aforesaid proposals as stated above on a date to be specified by the Purchasing Agent; and

BE IT FURTHER RESOLVED, that said Purchasing Agent shall not have authorization to award proposal, but shall report to the Authority the names and addresses of all proposals received together with a tabulation in order that the Authority may consider the acceptance or rejection of said proposals;

NOW, THEREFORE, BE IT RESOLVED, on the 16th day of July 2025, by the governing body of the Township of Neptune Sewerage Authority to authorize the Purchasing Agent to prepare the specifications as stated above and advertise for receipt of proposals within the official newspapers.


I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 16th day of July 2025.

Governing Body Member	Aye	Recorded Vote		
		Nay	Abstain	Absent
James W. Manning, Jr.	x			
Harry Devine	x			
James Mowczan	x			
Linda Johnson	x			
William Jones	x			

**RESOLUTION TO INCREASE THE BID THRESHOLD AND
CONTINUE TO APPOINT TINA M. CUNNINGHAM AS THE
QUALIFIED PURCHASING AGENT PURSUANT TO
N.J.S.A 40A:11-3(c) AND N.J.S.A 40A:11-9(b)**

WHEREAS, pursuant to N.J.S.A 40A:11-3(c), the State Treasurer has adjusted the bid thresholds for contracting units subject to the Local Public Contracts Law; and

WHEREAS, contracting units that have appointed a Qualified Purchasing Agent pursuant to N.J.S.A 40A:11-9(b), and avail themselves of the related higher bid threshold pursuant to N.J.S.A. 40A:11-3, the maximum bid threshold has been increased from \$44,000 to \$53,000; and

WHEREAS, Tina M. Cunningham possess the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.S.A 40A:11-9(b); and

WHEREAS, the Township of Neptune Sewerage Authority desires to take advantage of the increased bid threshold, pursuant to N.J.S.A 40A:11-3 as authorized by the State Treasurer; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Township of Neptune Sewerage Authority in the County of Monmouth, in the State of New Jersey hereby increases its bid threshold to Fifty-Three Thousand Dollars (\$53,000) pursuant to N.J.S.A 40A:11-3 as authorized by the State Treasurer; and

BE IT FURTHER RESOLVED that the Board of Commissioners hereby appoint Tina M. Cunningham as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A 40A:11-9, which specifies the relevance to the authority, responsibility, and accountability of the purchasing activity of the contracting unit; and

BE IT FURTHER RESOLVED that the Authority is hereby authorized and directed to forward a certified copy of this resolution and a copy of Tina M. Cunningham's Qualified Purchasing Agent certification to the Director of the Division of Local Government Services.

I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 16th day of July 2025.

Governing Body Member	Recorded Vote			
	Aye	Nay	Abstain	Absent
James W. Manning, Jr.	X			
Harry Devine	X			
James Mowczan	X			
Linda Johnson	X			
William Jones	X			

TNSA
RESOLUTION NO. 5956

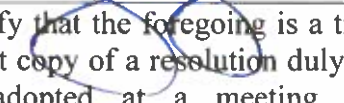
**RESOLUTION TO AUTHORIZE THE TOWNSHIP OF NEPTUNE SEWERAGE
AUTHORITY TO APPROVE A SUPPLEMENTAL RETAINER TO
CHARLES R. DUTILL, II OF HERITAGE TECHNICAL SERVICES, INC.**

WHEREAS, the Township of Neptune Sewerage Authority ("TNSA") has previously authorized Charles R. Dutill, II of Heritage Technical Services, Inc. to provide technical engineering services for Digester 3 litigation; and

WHEREAS, it has been determined that Mr. Dutill's technical engineering services are required to prepare an expert report for the Digester 3 litigation in the supplemental retainer amount of \$18,827.50; and

WHEREAS, the Authority's certification of funds is attached and made part of this resolution.

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority that Charles R. Dutill, II of Heritage Technical Services, Inc. is hereby authorized to provide services outlined above for a supplemental retainer amount of \$18,827.50.


I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 16th day of July 2025.

Governing Body Member	Recorded Vote				
	Aye	Nay	Abstain	Absent	
James W. Manning, Jr.	X				
Harry Devine	X				
James Mowczan	X				
Linda Johnson	X				
William Jones	X				

TNSA
RESOLUTION NO. 5957

**RESOLUTION AUTHORIZING TO REMOVE THE PROBATIONARY STATUS
OF ADAM HOLBA**

WHEREAS, Adam Holba was hired as a Superintendent on a probationary basis effective July 31, 2024 by Approval of TNSA Resolution No. 5827 dated July 17, 2024;

WHEREAS, Adam Holba has performed his duties as a Superintendent on a probationary basis satisfactorily; and

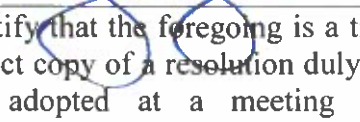
WHEREAS, upon recommendation of the Authority's Executive Director to approve Adam Holba in the position of Superintendent on a permanent basis effective July 16, 2025;

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority to authorize and approve Adam Holba in the position of Superintendent on a permanent basis effective July 16, 2025;

NOW, THEREFORE, BE IT RESOLVED upon recommendation by the Authority's Personnel Committee and Executive Director to authorize an annual salary increase of 4% to Adam Holba effective on his anniversary date of July 31, 2025; and

BE IT FURTHER RESOLVED that said employee will be paid on a biweekly basis or at times as the Authority may from time to time determine; and

BE IT FURTHER RESOLVED that said employee shall perform such other duties as the Authority may from time to time direct. Said employee is subject to adherence of the Authority's Personnel Manual.


I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 16th day of July 2025.

Governing Body Member	Recorded Vote	Aye	Nay	Abstain	Absent
James W. Manning, Jr.	X				
Harry Devine	X				
James Mowczan	X				
Linda Johnson	X				
William Jones	X				