

TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

August 20, 2025 Meeting

The meeting for the Township of Neptune Sewerage Authority was held on the above date with the following Authority Commissioners present: Harry Devine, Linda Johnson, William Jones and James W. Manning, Jr. The following Commissioner was absent: James Mowczan. The following consultants were also present: Ms. Aldarelli (via phone) and Mr. Fedorchak. In addition, Executive Director Tina Cunningham and Superintendent Adam Holba were present.

Chairman Manning called the meeting to order at 6:00 p.m. Moment of Silence and Flag Salute. Chairman Manning stated that the fire exits are located in the direction that he is indicating, in case of fire you will be notified by bell and/or public address system. Chairman Manning requested a roll call.

Chairman Manning made the following statement. Adequate notice of this meeting has been approved by the delivering of the required advertisement to the Asbury Park Press and the Coaster on January 31, 2025 and by filing a copy of said notice with the clerks of the customer municipalities.

Chairman Manning stated that the Engineer's Report was submitted for review. Mr. Fedorchak provided updates on the following projects:

- I&I follow up meetings are being scheduled for the beginning of September.
- Annual Engineer's Report has been finalized and distributed.
- East End Ave. Bridge Rehabilitation Project Scope of Work and recommendations have been distributed for review by TNSA.

Chairman Manning questioned Ms. Aldarelli if she had anything to report. She stated that she had nothing pending for open session.

Chairman Manning questioned Mr. Holba if he had anything to report. Mr. Holba provided updates on the following projects:

- EPA Inspection was completed on July 24, 2025 and everything went well. Follow up information was forwarded to the EPA as requested.
- TNSA is receiving quotes to replace the Jeep Patriot. TNSA will be recommending a Chevy Colorado as a replacement.
- The After Action Report Meeting with NTOEM is scheduled for September 3, 2025. Adam discussed the details further.
- Summer Interns are working out well and will be concluded next week.
- TNSA ordered a new sensor for Digester 3 dual membrane cover.
- The Authority's Bioassay test is scheduled for next week.
- TNSA is waiting on the results of the gas sample. RVE is providing assistance.
- TNSA is reviewing the report of recommendations from the switchyard cleaning.

Chairman Manning questioned Ms. Cunningham if she had anything to add to her report. Ms. Cunningham provided the following updates:

- August Revised Payment of Bills.
- Goods and Services are being recommended for the following: Calcium Hydroxide, Routine and Emergency Response Services, Pump and Motor Repair Services and Electrician Services.

Commissioner Devine questions the completion of the 2023 Audit. Ms. Cunningham stated that Mr. Fallon has not provided TNSA with the Audit Report. Chairman Manning requested a formal letter be drafted to Mr. Fallon from the Board of Commissioners.

APPROVAL OF MINUTES

Commissioner Johnson moved, seconded by Commissioner Devine that the Meeting Minutes of July 16, 2025 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Absent, Johnson: Aye, Jones: Aye and Manning: Aye.

Commissioner Devine moved, seconded by Commissioner Johnson that the Executive Session Meeting Minutes of July 16, 2025 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Absent, Johnson: Aye, Jones: Aye and Manning: Aye.

RESOLUTIONS

No. 5958 – Open Executive Session:

Commissioner Johnson moved Resolution No. 5958 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Absent, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 5959 – Adjourn from Executive Session:

Commissioner Devine moved Resolution No. 5959 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Absent, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 5960 – Authorize August Revised Payment of Bills:

Commissioner Jones moved Resolution No. 5960 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Absent, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 5961 – Authorize to Award Univar Solutions USA for the 2026 & 2027 Furnishing and Delivering of Calcium Hydroxide Contract:

Commissioner Jones moved Resolution No. 5961 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Absent, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 5962 – Authorize to Award J. Fletcher Creamer & Son for the 2026 & 2027 Routine and Emergency Response Services Contract:

Commissioner Devine moved Resolution No. 5962 seconded by Commissioner Jones. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Absent, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 5963 – Authorize to Award Pilot Electric Company the 2026 & 2027 Pump and Motor Repairs Services Contract:

Commissioner Jones moved Resolution No. 5963 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Absent, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 5964 – Authorize to Award Electro Maintenance Inc. the 2026 & 2027 Electrician Services Contract:

Commissioner Johnson moved Resolution No. 5964 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Absent, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 5965 – Authorize to Promote Edmond Zakerowski as Interim Chief Operator:

Commissioner Jones moved Resolution No. 5965 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Absent, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 5966 – Authorize to Extend Summer Employment to Anthony Newcomb:

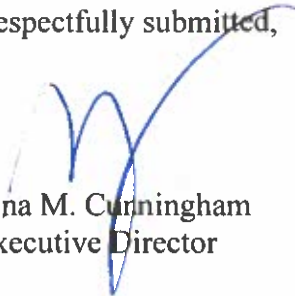
Commissioner Jones moved Resolution No. 5966 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Absent, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 5967 – Authorize to Advertise for Plant Operator Position:

Commissioner Jones moved Resolution No. 5967 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Absent, Johnson: Aye, Jones: Aye and Manning: Aye.

A motion was made by Commissioner Devine and seconded by Commissioner Jones that the meeting be adjourned at 6:45 p.m. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Absent, Johnson: Aye, Jones: Aye and Manning: Aye.

Respectfully submitted,



Tina M. Cunningham
Executive Director