

TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY
March 19, 2025 Meeting

The meeting for the Township of Neptune Sewerage Authority was held on the above date with the following Authority Commissioners present: James W. Manning, Jr., Harry Devine, James Mowczan and William Jones. The following Commissioner was absent: Linda Johnson. The following consultants were also present: Ms. Aldarelli, Mr. Fallon and Mr. Fedorchak. In addition, Executive Director Tina Cunningham, Administrative Assistant Chrisoula Foley and Superintendent Adam Holba were present.

Chairman Manning called the meeting to order at 6:00 p.m. Moment of Silence and Flag Salute. Chairman Manning stated that the fire exits are located in the direction that he is indicating, in case of fire you will be notified by bell and/or public address system. Chairman Manning requested a roll call.

Chairman Manning made the following statement. Adequate notice of this meeting has been approved by the delivering of the required advertisement to the Asbury Park Press and the Coaster on January 31, 2025 and by filing a copy of said notice with the clerks of the customer municipalities.

Chairman Manning started the 2025 Rate Hearing.

RESOLUTION

No. 5921 – Authorize to Adopt the 2025 Service Charges for the Township of Neptune Sewerage Authority: Commissioner Mowczan moved Resolution No. 5921 seconded by Commissioner Jones. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Absent, Jones: Aye and Manning: Aye.

Chairman Manning concluded the 2025 Rate Hearing at this time.

Chairman Manning stated that the Engineer's Report was submitted for review. Mr. Fedorchak provided updates on the following projects:

- Capital Projects – Mr. Fedorchak discussed the capital spreadsheet prepared by his office. Commissioner Mowczan recommended that it be updated regularly.
- Headworks Project – RVE is still waiting on the electrical permit from the DCA. He stated that submittals are being reviewed and approved. He indicated that the contractor is ordering the material.
- Roof Upgrade Project – Mr. Fedorchak stated that a Project Closeout Meeting was conducted along with a final punch list.
- Annual Engineering Report – He stated that the draft report should be available next month.

Chairman Manning questioned Ms. Aldarelli if she had anything to report. She stated that she had nothing pending for open session.

Chairman Manning questioned Mr. Holba if he had anything to report. Mr. Holba provided updates on the following projects:

- BioFor Autostrainer – Mr. Holba stated that J. Fletcher Creamer installed the Autostrainer and it is working as intended. Ms. Cunningham stated that a change order is being prepared and will be reviewed by TNSA.
- East End Ave. Bridge – Mr. Holba requested assistance from RVE to evaluate both pipes that cross the bridge.

- Recirculation Pumps – Mr. Holba stated that the Authority has two motors at Pilot Electric being investigated to determine the cause of both failures. Chairman Manning questioned if these failures could be submitted through insurance. Mr. Holba stated that they are currently being evaluated to determine the cause.

Chairman Manning questioned Ms. Cunningham if she had anything to add to her report. Ms. Cunningham provided the following updates:

- Biogas Project Meeting – Ms. Cunningham stated that a meeting is scheduled for Tuesday, April 1, 2025 at 10:00 a.m.
- Capital Projects – Ms. Cunningham discussed the capital projects that she prepared in her report.

APPROVAL OF MINUTES

Commissioner Mowczan moved, seconded by Commissioner Jones that the Meeting Minutes of February 19, 2025 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Absent, Jones: Aye and Manning: Aye.

Commissioner Devine moved, seconded by Commissioner Jones that the Executive Session Meeting Minutes of February 19, 2025 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Absent, Jones: Aye and Manning: Aye.

RESOLUTIONS

No. 5922 – Open Executive Session:

Commissioner Devine moved Resolution No. 5922 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Absent, Jones: Aye and Manning: Aye.

No. 5923 – Adjourn from Executive Session:

Commissioner Mowczan moved Resolution No. 5923 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Absent, Jones: Aye and Manning: Aye.

No. 5924 – Authorize March Revised Payment of Bills:

Commissioner Jones moved Resolution No. 5924 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Absent, Jones: Aye and Manning: Aye.

No. 5925 – Authorize Change Order No. 2 to USA Roofing in the Amount of \$8,125 for New Lightning Protection on the Administration Roof:

Commissioner Mowczan moved Resolution No. 5925 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Absent, Jones: Aye and Manning: Aye.

A motion was made by Commissioner Devine and seconded by Commissioner Jones that the meeting be adjourned at 6:49 p.m. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Absent, Jones: Aye and Manning: Aye.

Respectfully submitted,


Tina M. Cunningham
Executive Director