

TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY
January 15, 2025 Meeting

The meeting for the Township of Neptune Sewerage Authority was held on the above date with the following Authority Commissioners present: James W. Manning, Jr., Harry Devine, James Mowczan, Linda Johnson and William Jones. The following consultants were also present: Ms. Aldarelli, Mr. Fedorchak and Mr. Marmero. In addition, Executive Director Tina Cunningham and Superintendent Adam Holba were present.

Chairman Manning called the meeting to order at 6:00 p.m. Moment of Silence and Flag Salute. Chairman Manning stated that the fire exits are located in the direction that he is indicating, in case of fire you will be notified by bell and/or public address system. Chairman Manning requested a roll call.

Chairman Manning made the following statement. Adequate notice of this meeting has been approved by the delivering of the required advertisement to the Asbury Park Press and the Coaster on January 31, 2024 and by filing a copy of said notice with the clerks of the customer municipalities.

Chairman Manning stated that the Authority has one personnel action to be considered first prior to proceeding with the agenda. Chairman Manning recognized Mr. Marmero who is representing the Authority as its Labor Counsel at tonight's meeting. He stated that on December 19, 2024, Operator Rich Campo was suspended without pay pending tonight's meeting due to the incident that occurred on December 9th. Mr. Campo was given a Rice Notice on January 6, 2025 and decided to have this matter discussed in open session. He stated that the Commissioners have been apprised of the events that occurred and the Executive Director along with the Personnel Committee are recommending to terminate Mr. Campo for violation of the Workplace Violence Prevention Policy within the Personnel Manual effective immediately per TNSA resolution No. 5876.

Mr. Marmero stated that Mr. Campo was given a Rice Notice and has elected to have the matter discussed in open session. He stated that a discussion may be held or the Commissioners may take action on the resolution at this time.

Chairman Manning indicated that if any member of the public would like to comment at this time to please come up.

Mr. Campo stated that this experience has been worse than termination. He stated that he has a child on the way in July. He indicated that this wasn't planned but a reaction and he regrets the violence. He stated that as an employee representative with Adam Johnson, the operators are in a bad spot. He stated that he was once the Chief Operator and loved it. He informed the Board that he is struggling to pay his mortgage and is requesting compensation for his lost time. Mr. Campo stated that he couldn't afford to put gas in his car.

Chairman Manning stated that the Board has an obligation to ensure that the Authority is a safe working environment for all employees, professionals, vendors and the public and free of any violence. He stated that we as a Board need to take this very seriously.

Commissioner Johnson stated that it's a shame that the management style that is allowed to be condoned at TNSA for an employee to be railroaded like this. She stated that what led up to this is completely wrong.

No. 5876 – Authorizing the Township of Neptune Sewerage Authority to Terminate the Employment of Richard Campo effective January 15, 2025:

Chairman Manning moved Resolution No. 5876 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

Chairman Manning stated that the Engineer's Report was submitted for review. Mr. Fedorchak provided updates on the following projects:

- Headworks Project – A preconstruction meeting was held on January 8, 2025.
- Roof Upgrade Project – The project is 90% complete. TNSA and RVE received a change order for lightning protection system on the Maintenance Bldg. in the amount of \$15,400.00.
- TWA Application – RVE is recommending endorsement of a TWA Application for 756 Holding, LLC in Neptune Twp.

Chairman Manning questioned Ms. Aldarelli if she had anything to report. She stated that she had nothing pending for open session.

Chairman Manning questioned Mr. Holba if he had anything to report. Mr. Holba provided updates on the following projects:

- Penn Valley Pump (Train 2) – TNSA has received a quote from Applied Analytics for the purchase of the PVP in the amount of \$53,762.70 utilizing the Omnia Cooperative Purchasing System. In addition, Pilot Electric provided TNSA with a quote for the installation of the PVP and task master grinder in the amount of \$48,063.75.
- BioFor Autostrainer – TNSA received three quotes for the installation of the Autostrainer. J. Fletcher Creamer provided TNSA with the lowest, most responsive quote in the amount of \$82,122.49.

Chairman Manning questioned Ms. Cunningham if she had anything to add to her report. Ms. Cunningham provided the following updates:

- 2025 Meeting Schedule – The schedule has been prepared and is available for consideration.
- 2025 Cash Management Plan – The schedule has been prepared and is available for consideration.
- Public Agency Compliance Officer – Annually, the Authority is required to appoint a PACO. In 2024, Tina M. Cunningham was named the PACO.
- SWIF Fund Commissioner/Alternate Fund Commissioner – Annually, SWIF requires Fund Commissioners to be appointed. In 2024, Tina Cunningham and Chairman Manning were named respectively.
- Performance Bond Continuation Certificate (Evoqua) – Ms. Aldarelli has reviewed and found it to be acceptable.

Commissioner Johnson questioned the annual Whistleblower Notices mentioned in Ms. Cunningham's report. Ms. Cunningham stated that they are required to be distributed annually to all employees so they understand the Conscientious Employee Protection Act. Commissioner Johnson stated that she was unaware of this practice and questioned who the employee would report to. Ms. Cunningham stated that they would report it to me.

APPROVAL OF MINUTES

Commissioner Devine moved, seconded by Commissioner Johnson that the Meeting Minutes of December 18, 2024 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

Commissioner Johnson moved, seconded by Commissioner Jones that the Executive Session Meeting Minutes of December 18, 2024 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

RESOLUTIONS

No. 5877 – Open Executive Session:

Commissioner Devine moved Resolution No. 5877 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 5878 – Adjourn from Executive Session:

Commissioner Johnson moved Resolution No. 5878 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 5879 – Authorize to Amend January Payment of Bills:

Commissioner Johnson moved Resolution No. 5879 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 5880 – Authorize Change Order No. 1 in the amount of \$15,400.00 for a Lightning Protection System on the Maintenance Bldg. for the Roof Upgrade Project:

Commissioner Devine moved Resolution No. 5880 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 5881 – Authorize to Endorse a TWA Application for 756 Holding, LLC in Neptune Twp.:

Commissioner Johnson moved Resolution No. 5881 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 5882 – Authorize the Purchase of One new Penn Valley Pump for Treatment Train No. 2 from Applied Industrial Technologies utilizing the Omnia Cooperative Purchasing System in the amount of \$53,762.70:

Commissioner Jones moved Resolution No. 5882 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 5883 – Authorize Pilot Electric Co., Inc. to Install the Penn Valley Pump for Treatment Train No. 2 in the amount of \$48,063.75:

Commissioner Jones moved Resolution No. 5883 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 5884 – Authorize J. Fletcher Creamer to Install the Autostrainer in the amount of \$82,122.49:

Commissioner Johnson moved Resolution No. 5884 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 5885 – Designation of Public Agency Compliance Officer:

Commissioner Johnson moved Resolution No. 5885 seconded by Commissioner Jones. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 5886 – Authorization to Adopt the 2025 Cash Management Plan:

Commissioner Johnson moved Resolution No. 5886 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 5887 – Approving the 2025 Meeting Schedule for the Township of Neptune Sewerage Authority:

Commissioner Devine moved Resolution No. 5887 seconded by Commissioner Jones. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 5888 – Appointing Tina Cunningham as Fund Commissioner and Chairman Manning as Alternate Fund Commissioner for 2025:

Commissioner Jones moved Resolution No. 5888 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 5889 – Approving a Performance Bond Continuation Certificate with Evoqua Water Technologies, LLC:

Commissioner Johnson moved Resolution No. 5889 seconded by Commissioner Jones. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 5890 – Authorizing the Township of Neptune Sewerage Authority to Terminate Edward Allen:

Commissioner Devine moved Resolution No. 5890 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 5891 – Designating New Jersey Natural Gas Company as the Most Advantageous Proposer for the Development of a Renewable Natural Gas Project at the Township of Neptune Sewerage Authority:

Commissioner Johnson moved Resolution No. 5891 seconded by Commissioner Jones. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

A motion was made by Commissioner Johnson and seconded by Commissioner Jones that the meeting be adjourned at 7:22 p.m. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

Respectfully submitted,



Tina M. Cunningham
Executive Director