

TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY
November 5, 2025 Meeting

The meeting for the Township of Neptune Sewerage Authority was held on the above date with the following Authority Commissioners present: Harry Devine, James Mowczan, Linda Johnson and William Jones. The following Commissioner was absent: James W. Manning, Jr. The following consultants were also present: Ms. Aldarelli and Mr. Fedorchak. In addition, Executive Director Tina Cunningham was present.

Vice Chairman Devine called the meeting to order at 6:00 p.m. Moment of Silence and Flag Salute. Vice Chairman Devine stated that the fire exits are located in the direction that he is indicating, in case of fire you will be notified by bell and/or public address system. Vice Chairman Devine requested a roll call.

Vice Chairman Devine made the following statement. Adequate notice of this meeting has been approved by the delivering of the required advertisement to the Asbury Park Press and the Coaster on January 31, 2025 and by filing a copy of said notice with the clerks of the customer municipalities.

Vice Chairman Devine stated that the Engineer's Report was submitted for review. Mr. Fedorchak provided updates on the following projects:

- Rules and Regulations – RVE is working on modifications.
- Train 3 Upgrade Project – RVE is working on contract revisions. Once completed, the specifications will be uploaded to the IBank.
- Digester 3 – RVE is working with TNSA and providing comments shortly.
- TWA Application – North End Redevelopment in Ocean Grove.

Vice Chairman Devine questioned Ms. Aldarelli if she had anything to report. She stated that she had nothing pending for open session.

Vice Chairman Devine indicated that Mr. Holba provided his report in the agenda. Ms. Cunningham provided following updates:

- TNSA is recommending authorization to proceed with the repair and epoxy of the Tinton Falls and Jumping Brook Chamber in the amount of \$28,846.00 from J. Fletcher Creamer & Son, Inc.
- Operator NJDEP License Training is being instructed by John Manganaro. The classes have been successful and are continuing in the future.

Vice Chairman Devine questioned Ms. Cunningham if she had anything to add to her report. Ms. Cunningham provided the following updates:

- November revised payment of bills.
- 2025 Budget has been approved by the DLGS. TNSA anticipates the completion of the 2024 audit by the end of the year in order for the 2026 Budget to be approved.

APPROVAL OF MINUTES

Approve the October 15, 2025 Regular Meeting Minutes:

Commissioner Mowczan moved, seconded by Commissioner Johnson that the Meeting Minutes of October 15, 2025 be approved as distributed. On a voice vote, the vote was as follows: Devine: Abstain, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Absent.

Approve the October 15, 2025 Executive Session Meeting Minutes:

Commissioner Johnson moved, seconded by Commissioner Jones that the Executive Session Meeting Minutes of October 15, 2025 be approved as distributed. On a voice vote, the vote was as follows: Devine: Abstain, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Absent.

RESOLUTIONS

No. 5996 – Open Executive Session:

Commissioner Jones moved Resolution No. 5996 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Absent.

No. 5997 – Adjourn from Executive Session:

Commissioner Mowczan moved Resolution No. 5997 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Absent.

No. 5998 – Authorize November Revised Payment of Bills:

Commissioner Johnson moved Resolution No. 5998 seconded by Commissioner Jones. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Absent.

No. 5999 – Authorize to Approve TWA Application for North End Redevelopment in Ocean Grove:

Commissioner Johnson moved Resolution No. 5999 seconded by Commissioner Jones. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Absent.

No. 6000 – Authorize J. Fletcher Creamer & Son, Inc. to Repair and Epoxy the Tinton Falls and Jumping Brook Chamber in the amount of \$28,846.00:

Commissioner Jones moved Resolution No. 6000 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Absent.

No. 6001 – Authorize to Remove the Probationary Status for Honore Richardson:

Commissioner Johnson moved Resolution No. 6001 seconded by Commissioner Jones. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Absent.

No. 6002 – Authorize a Supplemental Retainer to Heritage Technical Services in the amount of \$33,000.00:

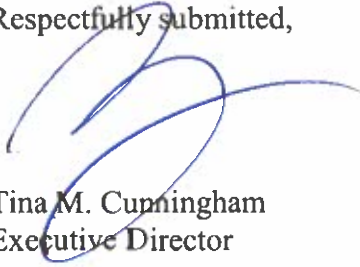
Commissioner Jones moved Resolution No. 6002 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Absent.

No. 6003 – Authorize the Continuation of Resolution No. 5978 for Phase 2 at the TNSA Laird Avenue Pump Station:

Commissioner Jones moved Resolution No. 6003 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Absent.

A motion was made by Commissioner Johnson and seconded by Commissioner Jones that the meeting be adjourned at 6:44 p.m. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Absent.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Tina M. Cunningham', is written over the printed name and title.

Tina M. Cunningham
Executive Director