

TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

August 21, 2024 Meeting

The meeting for the Township of Neptune Sewerage Authority was held on the above date with the following Authority Commissioners present: Harry Devine, James Mowczan, Linda Johnson and James W. Manning, Jr. Commissioner Jones was absent. The following consultants were also present: Ms. Aldarelli (via conference phone) and Mr. Fedorchak. In addition, Executive Director Tina Cunningham and Joseph Weber from WRM were present.

Chairman Manning called the meeting to order at 6:00 p.m. Moment of Silence and Flag Salute. Chairman Manning stated that the fire exits are located in the direction that he is indicating, in case of fire you will be notified by bell and or public address system. Chairman Manning requested a roll call.

Chairman Manning made the following statement. Adequate notice of this meeting has been approved by the delivering of the required advertisement to the Asbury Park Press and the Coaster on January 31, 2024 and by filing a copy of said notice with the clerks of the customer municipalities.

Chairman Manning stated that the Engineer's Report was submitted for review. Mr. Fedorchak provided updates on the following projects:

- Headworks Project – Bid opening was on 7/24 at TNSA. RVE has prepared a Letter of Recommendation for consideration at tonight's meeting.
- I&I Meetings – Meetings are scheduled for September 18, 2024 with two of the seven customer towns.
- Auto Strainer Plans – RVE has submitted a draft for TNSA's review. The plan is being modified to upgrade the drain line.
- RFP Biogas Project – RVE is working on the draft RFP for review by the end of the week.

Chairman Manning questioned Ms. Aldarelli if she had anything to report. She stated that she had nothing pending for open session.

Chairman Manning questioned Mr. Weber if he had anything to report. Mr. Weber thanked the Board for the opportunity to provide Licensed Operator Services to the Authority on behalf of WRM.

Chairman Manning questioned Ms. Cunningham if she had anything to add to her report. Ms. Cunningham provided a revised bills list for August for review. Ms. Cunningham stated that the ocean outfall inspection will begin this weekend. Lastly, Ms. Cunningham stated that Mr. Holba will be discussing the Laird Ave. Pump Station improvements with the Board at the next Authority meeting.

APPROVAL OF MINUTES

Commissioner Johnson moved, seconded by Commissioner Mowczan that the Meeting Minutes of July 17, 2024 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Absent and Manning: Aye.

Commissioner Johnson moved, seconded by Commissioner Devine that the Executive Session Meeting Minutes of July 17, 2024 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Absent and Manning: Aye.

RESOLUTIONS

No. 5828 – Open Executive Session:

Commissioner Devine moved Resolution No. 5828 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Absent and Manning: Aye.

No. 5829 – Adjourn from Executive Session:

Commissioner Johnson moved Resolution No. 5829 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Absent and Manning: Aye.

No. 5830 – Authorize August Revised Payment of Bills:

Commissioner Johnson moved Resolution No. 5830 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Absent and Manning: Aye.

No. 5831 – Authorize the Award of the Headworks Improvement Project to Sovereign Consulting, Inc. in the amount of \$850,600.00:

Commissioner Mowczan moved Resolution No. 5831 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Absent and Manning: Aye.

No. 5832 – Authorize to Accept the Resignation of David Eggen as Plant Operator effective August 30, 2024:

Commissioner Johnson moved Resolution No. 5832 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Absent and Manning: Aye.

A motion was made by Commissioner Devine and seconded by Commissioner Johnson that the meeting be adjourned at 7:07 p.m. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Absent and Manning: Aye.

Respectfully submitted,


Tina M. Cunningham
Executive Director

TNSA
RESOLUTION NO. 5828

**RESOLUTION OF THE TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY
TO ENTER INTO A CLOSED SESSION TO DISCUSS:
PERSONNEL, LITIGATION, CONTRACTUAL MATTERS**

WHEREAS, the Township of Neptune Sewerage Authority (“Authority”), a duly constituted public body in the County of Monmouth, State of New Jersey, has determined there is a need to discuss the following subject in closed session:

1. Personnel (1)
2. Litigation (West River and Wall Twp.)
3. Contractual Matter (3)

NOW, THEREFORE BE IT RESOLVED, upon proper motion and vote at a public meeting by the Township of Neptune Sewerage Authority in the County of Monmouth, State of New Jersey as follows:

1. The Authority entered into closed session to discuss the topics above on August 21, 2024.
2. The closed session minutes may be made available to the public shortly after the Authority adopts them by proper motion and vote.

ADOPTED by the Township of Neptune Sewerage Authority on August 21, 2024;


(Secretary's Signature)


(Date)

Governing Body	Recorded Vote			
	Aye	Nay	Abstain	Absent
Member				
James W. Manning, Jr.	X			
Harry Devine	X			
James Mowczan	X			
Linda Johnson	X			
William Jones				X

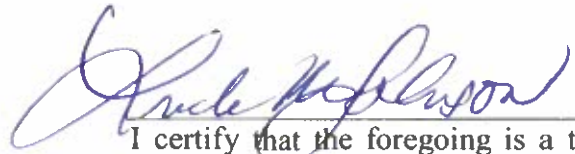
TNSA
RESOLUTION NO. 5829

**RESOLUTION OF THE TOWNSHIP OF NEPTUNE SEWERAGE
AUTHORITY TO ADJOURN EXECUTIVE SESSION**

WHEREAS, the Township of Neptune Sewerage Authority by TNSA Resolution No. 5828 to enter into Executive Session; and

WHEREAS, all matters for this Executive Session have been discussed;

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority that it be authorized to adjourn from Executive Session at 7:07p.m.



I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 21st day of August 2024.

Governing Body Member	Recorded Vote			
	Aye	Nay	Abstain	Absent
James W. Manning, Jr.	X			
Harry Devine	X			
James Mowczan	X			
Linda Johnson	X			
William Jones				X

RESOLUTION

NO. 5830

August 2024

Payroll - July 11, 2024	\$	45,139.46
Payroll Taxes - July 11, 2024	\$	20,299.60
Payroll - July 25, 2024	\$	43,498.76
Payroll Taxes - July 25, 2024	\$	19,348.53
NJSHP - August Retirees 2024	\$	27,560.94
NJSHP - August Active 2024	\$	33,155.76
NJ Div. Of Pension - July 2024	\$	11,603.95
Total Paid:	\$	200,607.00
Best Way Carpet & Tile Cleaning LLC	\$	1,100.00
Bill's Work Cothing Store Inc.	\$	1,653.00
Borgata Hotel Casino & Spa	\$	831.00
Bradley Car Care	\$	467.40
Caesars Atlantic City Hotel-Casino	\$	498.00
Capehart & Scatchard, PA (Monthly Retainer)	\$	1,875.00
Capehart & Scatchard, PA (West River, Inc.)	\$	2,275.00
Carpet Gallery	\$	18,600.00
CMRS-FP	\$	100.00
Colonial Life & Accident Insurance Co.	\$	191.06
Cooper Electric Supply Co.	\$	620.25
Country Clean, Inc./Imperial Dade	\$	1,571.13
Cowley's Pest Control Inc.	\$	175.00
Delta Dental	\$	2,609.35
Dival Safety Equipment Inc.	\$	1,096.55
Electro Maintenance Inc.	\$	5,096.00
Engineered Resin Solutions	\$	4,885.00
Evoqua Water Technologies LLC	\$	740.00
Fed Ex	\$	25.16
FlexFacts.com	\$	25.89
Freehold Cartage Inc.	\$	2,252.28
Garden State Labs Inc.	\$	3,192.00
Genuine Parts Co./NAPA Auto Parts	\$	1,301.74
Geese Police Inc.	\$	1,460.00
The Handy Home Craftman	\$	17,071.00
High Tech Coatings LLC	\$	9,500.00
Home Depot U.S.A. Inc.	\$	2,277.28
Hughes Environmental Services LLC	\$	1,375.00
JCP&L	\$	59,245.40
Lawes Coal Company Inc.	\$	2,860.66
Maxco Chain Ltd.	\$	6,145.46

McMaster-Carr Supply Company	\$	576.74
Miracle Chemical Co.	\$	47,295.72
Morehouse Engineering Inc.	\$	1,975.00
Nestle Waters North America, Inc.	\$	811.06
New Jersey American Water Co. Inc.	\$	690.33
NJ Dept. of Comm. Affairs/Treasurer, State of NJ	\$	15,180.00
New Jersey Natural Gas Company	\$	3,326.14
NJ State League of Municipalities/Annual Conf	\$	200.00
NJ State League of Municipalities	\$	205.00
One Call Concepts Inc.	\$	5.72
Optimum/Cablevision	\$	1,013.84
Paychex Investment Partnership LP (Payroll)	\$	307.70
Petty Cash	\$	32.36
Pilot Electric Company Inc.	\$	11,113.00
Quest Diagnostic Inc.	\$	522.98
Remington Vernick Engineers	\$	26,667.92
Rex Sign Company	\$	950.00
Seaboard Welding Supply Inc.	\$	62.00
Shore Heart Group PA	\$	323.86
Shore Primary Care	\$	400.00
Three Twelve LLC/Murrays Screen Printing	\$	220.00
Thryv Inc.	\$	19.95
Township of Neptune	\$	1,122.20
Univar Solutions USA Inc.	\$	20,836.20
USA BlueBook	\$	1,608.15
Verizon	\$	67.52
Verizon Business	\$	125.80
Verizon (Wireless)	\$	102.82
Vestis Group Inc.	\$	38.94
Vic Gerard Golf Cars Inc.	\$	3,202.28
Water Resource Management	\$	20,636.00
W. W. Grainger	\$	3,655.00
Xerox Corp.		242.22
	To Be Paid	\$ 314,652.06
	GRAND TOTAL	\$ 515,259.06

I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 21st day of August 2024.

TNSA
RESOLUTION NO. 5831

**RESOLUTION TO AWARD THE HEADWORKS IMPROVEMENTS PROJECT TO
SOVEREIGN CONSULTING, INC.**

WHEREAS, the Township of Neptune Sewerage Authority (“TNSA”) pursuant to the Notice to Bidders advertised for receipt of bids for the Headworks Improvements Projects; and

WHEREAS, the Authority received bids for the Headworks Improvements Project on Wednesday, July 24, 2024 at 10:30 A.M. as set forth in the tabulation of bids prepared by Remington & Vernick Engineers; and

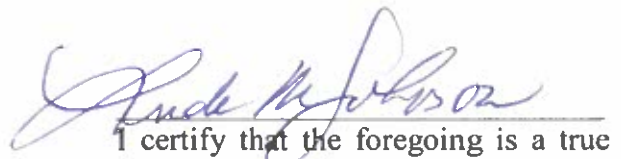
WHEREAS, it was determined that the bid received by Sovereign Consulting, Inc. was the lowest and most responsible bid received for the Headworks Improvements Project as described below:

<u>Item No.</u>	<u>Description</u>	<u>Lump Sum Amount</u>
I-21	Base Bid	\$850,600.00
TOTAL BID PRICE		\$850,600.00

WHEREAS, the Authority’s Certification of Funds is attached and made part of this resolution.

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority that the bid of Sovereign Consulting, Inc. in the unit amount as stated above be and is hereby approved.

BE IT FURTHER RESOLVED that the Executive Director and Secretary are authorized to execute a contract with Sovereign Consulting, Inc. for the Headworks Improvements Project.



I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 21st day of August 2024.

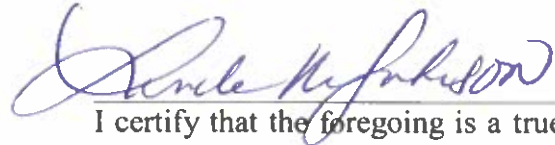
Governing Body Member	Recorded Vote			
	Aye	Nay	Abstain	Absent
James W. Manning, Jr.	X			
Harry Devine	X			
James Mowczan	X			
Linda Johnson	X			
William Jones				X

TNSA
RESOLUTION NO. 5832

ACCEPT THE RESIGNATION OF DAVID EGGEN

WHEREAS, the Executive Director has received a letter from David Eggen resigning from the Township of Neptune Sewerage Authority effective August 30, 2024;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Neptune Sewerage Authority that the resignation of David Eggen is hereby accepted with the Authority effective August 21, 2024.



I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 21st day of August 2024.

Governing Body Member	Recorded Vote			
	Aye	Nay	Abstain	Absent
James W. Manning, Jr.	X			
Harry Devine	X			
James Mowczan	X			
Linda Johnson	X			
William Jones				X