

TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY
October 16, 2024 Meeting

The meeting for the Township of Neptune Sewerage Authority was held on the above date with the following Authority Commissioners present: Harry Devine, James Mowczan, Linda Johnson and William Jones. The following Commissioner was absent: James W. Manning, Jr. The following consultants were also present: Ms. Aldarelli and Mr. Fedorchak. In addition, Executive Director Tina Cunningham and Superintendent Adam Holba were present.

Vice Chairman Devine called the meeting to order at 6:00 p.m. Moment of Silence and Flag Salute. Vice Chairman Devine stated that the fire exits are located in the direction that he is indicating, in case of fire you will be notified by bell and or public address system. Vice Chairman Devine requested a roll call.

Vice Chairman Devine made the following statement. Adequate notice of this meeting has been approved by the delivering of the required advertisement to the Asbury Park Press and the Coaster on January 31, 2024 and by filing a copy of said notice with the clerks of the customer municipalities.

Vice Chairman Devine stated that the Engineer's Report was submitted for review. Mr. Fedorchak provided updates on the following projects:

- Ocean Outfall Inspection – Pile Test has continued with the inspection and has found no issues to date.
- Train 3 Upgrades – Revised Scope of Work was submitted for review and consideration.
- I&I Meetings – Meetings have commenced and are going well.
- RFP Biogas Project – RFP is complete and is being advertised.
- Headworks Project – Contractor has signed the contracts and Ms. Aldarelli is reviewing same.

Vice Chairman Devine questioned Ms. Aldarelli if she had anything to report. She stated that she had nothing pending for open session.

Vice Chairman Devine questioned Mr. Holba if he had anything to report. Mr. Holba provided updates on the following projects:

- Laird Ave. Pump Installation – Pilot Electric provided TNSA with a quote for installation for your review and consideration.
- Plant Lighting – EMI provided TNSA with a quote for lighting. Additional quotes are being requested.
- Electrical Manholes – EMI provided TNSA with a quote. Additional quotes are being requested.

Vice Chairman Devine questioned Ms. Cunningham if she had anything to add to her report. Ms. Cunningham provided the following updates:

- October Revised Bills list – Review and consideration.
- 2025 Budget – Ms. Cunningham introduced the budget for review and consideration.

- Cyber Security Policies – Policies were developed and are available for review and consideration.
- Sodium Hypochlorite Bid – Ms. Aldarelli has reviewed the bids received and found JCI to be the lowest most responsible bid at \$640,600.00.
- Resolution Amendment – Ms. Cunningham requested to amend Resolution No.5837 to reflect a purchase price change to \$221,825.00 for the Laird Ave. P.S. Diesel Pump installation.

APPROVAL OF MINUTES

Commissioner Johnson moved, seconded by Commissioner Jones that the Meeting Minutes of September 18, 2024 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Absent.

Commissioner Mowczan moved, seconded by Commissioner Johnson that the Executive Session Meeting Minutes of September 18, 2024 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Absent.

RESOLUTIONS

No. 5845 – Open Executive Session:

Commissioner Johnson moved Resolution No. 5845 seconded by Commissioner Jones. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Absent.

No. 5846 – Adjourn from Executive Session:

Commissioner Johnson moved Resolution No. 5846 seconded by Commissioner Jones. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Absent.

No. 5847 – Authorize Revised October Payment of Bills:

Commissioner Jones moved Resolution No. 5847 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Absent.

No. 5848 – Authorize Revised Scope of Work to RVE for the Train 3 Upgrade Project in the amount of \$101,800.00:

Commissioner Mowczan moved Resolution No. 5848 seconded by Commissioner Jones. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Absent.

No. 5849 – Amend Resolution No. 5837 to Reflect Purchase Price Change to \$221,825.00 to Pilot Electric for Purchase of a Diesel Pump for the Laird Ave. Pump Station:

Commissioner Johnson moved Resolution No. 5849 seconded by Commissioner Jones. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Absent.

No. 5850 – Authorize Pilot Electric to Install the Diesel Pump at the Laird Ave. Pump Station in the amount of \$139,800.00:

Commissioner Jones moved Resolution No. 5850 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Absent.

No. 5851 – Authorize to Introduce the 2025 Budget:

Commissioner Johnson moved Resolution No. 5851 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Absent.

No. 5852 – Authorize a One Year Performance Bond Continuation Certificate from Univar USA for Calendar Year 2025:

Commissioner Jones moved Resolution No. 5852 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Absent.

No. 5853 – Authorize to Approve the Cyber Risk Technology & Management Program and Cyber Incident Response Plan:

Commissioner Johnson moved Resolution No. 5853 seconded by Commissioner Jones. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Absent.

No. 5854 – Authorize to Award the 2025-2026 Sodium Hypochlorite Bid to JCI Jones, Inc. in the amount of \$644,600.00:

Commissioner Mowczan moved Resolution No. 5854 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Absent.

No. 5855 – Authorize to Acknowledge the Settlement Agreement including the Interlocal Sewer Capacity Purchase Contract between Wall Twp., Neptune Twp. and OGSA:

Commissioner Johnson moved Resolution No. 5855 seconded by Commissioner Jones. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Absent.

No. 5856 – Authorize the Executive Director to Offer Employment to Zachary Goldstine and Ryan Gallagher at a Starting Salary of \$45,000.00 as Wastewater Treatment Plant Operator Trainees:

Commissioner Johnson moved Resolution No. 5856 seconded by Commissioner Jones. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Absent.

A motion was made by Commissioner Jonson and seconded by Commissioner Jones that the meeting be adjourned at 6:57 p.m. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Absent.

Respectfully submitted,

Tina M. Cunningham
Executive Director