

TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY  
September 18, 2024 Meeting

The meeting for the Township of Neptune Sewerage Authority was held on the above date with the following Authority Commissioners present: Harry Devine, James Mowczan, Linda Johnson, William Jones and James W. Manning, Jr. The following consultants were also present: Ms. Aldarelli and Mr. Fedorchak. In addition, Executive Director Tina Cunningham and Adam Holba were present.

Chairman Manning called the meeting to order at 6:00 p.m. Moment of Silence and Flag Salute. Chairman Manning stated that the fire exits are located in the direction that he is indicating, in case of fire you will be notified by bell and or public address system. Chairman Manning requested a roll call.

Chairman Manning made the following statement. Adequate notice of this meeting has been approved by the delivering of the required advertisement to the Asbury Park Press and the Coaster on January 31, 2024 and by filing a copy of said notice with the clerks of the customer municipalities.

Chairman Manning stated that the Engineer's Report was submitted for review. Mr. Fedorchak provided updates on the following projects:

- Ocean Outfall Inspection – Pile Test has continued with the inspection and has found no issues.
- Train 3 Upgrades – TWA permit is being reviewed.
- I&I Meetings – Meetings have commenced and are going well.
- RFP Biogas Project – RVE has submitted a draft to TNSA.

Chairman Manning questioned Ms. Aldarelli if she had anything to report. She stated that she had nothing pending for open session.

Chairman Manning questioned Mr. Holba if he had anything to report. Mr. Holba stated that TNSA is working on a two man weekend shift schedule for 2025. He indicated that sludge hauling will be completed by the end of the week. Mr. Holba is recommending the purchase of a Biofor Autostrainer from Pilot Electric. He stated that he is also recommending the purchase of a diesel pump from Pilot Electric for the Laird Ave. Pump Station. In addition, he is obtaining quotes for cleaning of the electrical mud pits and lighting around the plant.

Chairman Manning questioned Ms. Cunningham if she had anything to add to her report. Ms. Cunningham welcomed Mr. Holba to the TNSA Team. Ms. Cunningham requested to solicit bids for Furnishing and Delivering of Sodium Hypochlorite and Lab Analysis Services. In addition, Univar and Evoqua have agreed to one year contract extensions. Lastly, she stated that she would be working on the 2025 Budget to be introduced at the Authority's meeting in October.

## APPROVAL OF MINUTES

Commissioner Johnson moved, seconded by Commissioner Devine that the Meeting Minutes of August 21, 2024 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Abstain and Manning: Aye.

Commissioner Devine moved, seconded by Commissioner Johnson that the Executive Session Meeting Minutes of August 21, 2024 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Abstain and Manning: Aye.

## RESOLUTIONS

### No. 5833 – Open Executive Session:

Commissioner Devine moved Resolution No. 5833 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

### No. 5834 – Adjourn from Executive Session:

Commissioner Devine moved Resolution No. 5834 seconded by Commissioner Jones. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

### No. 5835 – Authorize September Payment of Bills:

Commissioner Johnson moved Resolution No. 5835 seconded by Commissioner Jones. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

### No. 5836 – Authorize the Purchase of One (1) AutoStrainer from Pilot Electric in the Amount not to exceed \$89,000.00:

Commissioner Devine moved Resolution No. 5836 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

### No. 5837 – Authorize the Purchase of a Diesel Pump from Pilot Electric in the Amount of \$140,000.00:

Commissioner Johnson moved Resolution No. 5837 seconded by Commissioner Jones. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

### No. 5838 – Authorize One Year Contract Extension with Univar USA for Furnishing and Delivering of Calcium Hydroxide:

Commissioner Mowczan moved Resolution No. 5838 seconded by Commissioner Jones. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 5839 – Authorize One Year Contract Extension with Evoqua for Furnishing and Delivering of Hydrogen Sulfide Control Chemical:

Commissioner Devine moved Resolution No. 5839 seconded by Commissioner Jones. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 5840 – Authorize the Purchasing Agent to Solicit Bids for Sodium Hypochlorite:

Commissioner Johnson moved Resolution No. 5840 seconded by Commissioner Jones. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 5841 – Authorize the Purchasing Agent to Solicit Bids for Lab Analysis Services:

Commissioner Devine moved Resolution No. 5841 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 5842 – Authorize the use of Project Labor Agreements for Projects in Excess of Five Million Dollars:

Commissioner Mowczan moved Resolution No. 5842 seconded by Commissioner Jones. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 5843 – Authorize a \$10,000 Stipend to Brian Hoffman for Backup Licensed Operator Services:

Commissioner Johnson moved Resolution No. 5843 seconded by Commissioner Jones. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

No. 5844 – Authorize a 2% Weekend Shift Differential:

Commissioner Devine moved Resolution No. 5844 seconded by Commissioner Jones. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

A motion was made by Commissioner Devine and seconded by Commissioner Johnson that the meeting be adjourned at 7:05 p.m. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Jones: Aye and Manning: Aye.

Respectfully submitted,

Tina M. Cunningham  
Executive Director