

Administrative Assistant – Neptune Township Sewerage Authority, Monmouth County. The Township of Neptune Sewerage Authority is seeking a self-motivated full-time Administrative Assistant at a salary range of \$35,000.00 - \$40,000.00 with excellent organizational, customer service, administrative and computer skills. Selected candidate will assist on a wide range of day to day administrative and supportive duties of the Administration Office. Please submit a completed TNSA Employment Application along with a resume to TNSA, attention Executive Director, P.O. Box 765, Neptune, New Jersey 07753 or email at dellapietro@tnsa-nj.org. The Authority reserves the right to interview candidates as applications are received. The Authority is an Equal Opportunity Employer.