

TNSA Resolution No. 5077

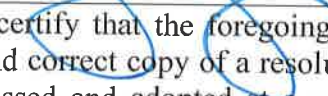
**APPROVE PERFORMANCE BOND SUBMITTED BY
ELECTRO MAINTENANCE INC, FOR ELECTRICIAN SERVICES
FOR THE 2017 AND 2018 CALENDAR YEARS**

WHEREAS, the Township of Neptune Sewerage Authority (“TNSA”) has awarded a two year contract extension for Electrician Services for the 2017 and 2018 calendar years to Electro Maintenance, Inc.; and

WHEREAS, the Local Public Contracts Law requires that a Performance Bond be submitted in the amount of the contract; and

BE IT RESOLVED, the Authority’s Attorney has reviewed the Performance Bond and found it to be acceptable;

NOW, THEREFORE, BE IT RESOLVED to accept and approve the Performance Bond submitted by Electro Maintenance, Inc. in the amount of the contract for Electrician Services for the 2017 and 2018 calendar years.


I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 13th day of December 2017.

TNSA
RESOLUTION NO. 5076

**APPROVE TWO YEAR CONTRACT WITH PILOT ELECTRIC
COMPANY, INC FOR PUMP AND MOTOR REPAIRS
FOR THE 2018 AND 2019 CALENDAR YEARS**

WHEREAS, pursuant to Notice to Bidders the Township of Neptune Sewerage Authority advertised for receipt of bids for Pump and Motor Repairs for the 2018 and 2019 calendar years; and

WHEREAS, the Authority received bids for Pump and Motor Repairs for the 2018 and 2019 calendar years as set forth in the tabulation of bids prepared by the Purchasing Agent on Tuesday, November 14, 2017; and

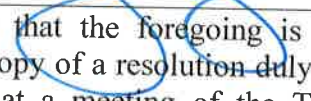
WHEREAS, after bids were received on Tuesday, November 14, 2017 and tabulated by the Purchasing Agent, it was determined that the bid of Pilot Electric Company, Inc. as indicated below for Pump and Motor Repairs for the 2018 and 2019 calendar years was the lowest and most responsible bid received and should be accepted and awarded by the Authority;

<u>Description</u>	<u>Company</u>	<u>Total Amount of Bid</u>
Pump and Motor Repairs	Pilot Electric Co., Inc.	\$1,600.00

WHEREAS, the Authority's Certification of Funds is attached and made part of this resolution;

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority that the bid of Pilot Electric Co., Inc. in the amount as stated above be and is hereby approved;

BE IT FURTHER RESOLVED that the Executive Director and Secretary are authorized to execute a contract with Pilot Electric Company, Inc. for Pump and Motor Repairs for the 2018 and 2019 calendar years.


I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 13th day of December 2017.

TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

CERTIFICATION OF FUNDS

Date: December 13, 2017
To: Board of Commissioners
From: Tina M. Cunningham
Executive Director
Subject: Pump and Motor Repairs (2018 and 2019)

I hereby certify that sufficient funds are available for payment for the above referenced contract as follows:

Firm: Pilot Electric Company, Inc.
Amount: \$1,600.00
Budget Account No.: 6230



Executive Director

TNSA
RESOLUTION NO. 5075

**AUTHORIZE FOR THE SOLICITATION OF PROFESSIONAL
SERVICES CONTRACT FOR THE YEAR 2018**

WHEREAS, the Township of Neptune Sewerage Authority ("TNSA") has determined that all Professional Appointments will be made in accordance with the Fair and Open process pursuant to the provisions of N.J.S.A. 19:44A-20.5 et. seq.; and

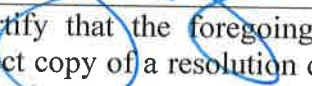
WHEREAS, TNSA will solicit for Request for Qualifications (RFQ's) pursuant to the provisions of N.J.S.A. 19:44A-20.5 et. seq. (New Jersey Pay to Play Law) for Attorney, Consulting Attorney, Labor & Employment Attorney, Professional Engineer, Consulting Engineer, Financial Advisor, Auditor and Bond Counsel in the official newspaper; and

WHEREAS, eligible applicants must submit a Statement of Qualifications, Business Registration Certificate and Ownership Disclosure Form; and

WHEREAS, all successful applicants will be required to comply with Affirmative Action Regulations of N.J.S.A. 10:5-31 et. seq.; and N.J.A.C. 17:27; including a copy of their Affirmative Action Language for Goods, Professional Service and General Service Contracts and N.J.S.A. 52:32-44 et. seq.; New Jersey Business Registration; and

WHEREAS, the TNSA reserves the right to reject any and all submissions;

NOW, THEREFORE, BE IT RESOLVED to authorize the Executive Director to advertise for submission of RFQ's for Professional Services as enumerated in this document.


I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 13th day of December 2017.

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
James W. Manning, Jr.	X			
Harry Devine	X			
James Mowczan	X			
Linda Johnson	X			
Alonzo Wright	X			

TNSA Resolution No. 5074
2018 ADOPTED BUDGET RESOLUTION
TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

FISCAL YEAR: FROM: January 1, 2018 **TO:** December 31, 2018

WHEREAS, the Annual Budget and Capital Budget/Program for the Township of Neptune Sewerage Authority for the fiscal year beginning January 1, 2018 and ending, December 31, 2018 has been presented for adoption before the governing body of the Township of Neptune Sewerage Authority at its open public meeting of December 13, 2017; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$6,747,900, Total Appropriations, including any Accumulated Deficit, if any, of \$6,747,900 and Total Unrestricted Net Position utilized of \$0; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$880,000 and Total Unrestricted Net Position planned to be utilized of \$880,000; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Township of Neptune Sewerage Authority, at an open public meeting held on December 13, 2017 that the Annual Budget and Capital Budget/Program of the Township of Neptune Sewerage Authority for the fiscal year beginning January 1, 2018 and, ending, December 31, 2018 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth on the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.



 (Secretary's Signature)

12-13-17

 (Date)

Governing Body Member:	Recorded Vote				
	Aye	Nay	Abstain	Absent	
James W. Manning, Jr.	X				
Harry Devine	X				
James Mowczan	X				
Linda Johnson	X				
Alonzo Wright	X				

TNSA Resolution No. 5073

RESOLUTION APPOINTING RISK MANAGEMENT CONSULTANT

WHEREAS, the Township of Neptune Sewerage Authority (hereinafter “Local Unit”) has joined the Statewide Insurance Fund (hereinafter “Fund”), a joint insurance fund as defined in N.J.S.A. 40A:10-36 *et seq.*; and

WHEREAS, the Bylaws require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the “Fund”;

WHEREAS, the Local Unit has complied with relevant law with regard to the appointment of a Risk Management Consultant; and

WHEREAS, the “Fund” has requested its members to appoint individuals or entities to that position; and

NOW, THEREFORE, BE IT RESOLVED by the governing body of “Local Unit”, in the County of Monmouth and State of New Jersey, as follows:

1. Local Unit hereby appoints Ted Wardell of Brown & Brown Benefit Advisors its Local Risk Management Consultant.
2. The Executive Director and Risk Management Consultant are hereby authorized to execute the Risk Management Consultant’s Agreement for the year 2018 in the form attached hereto.

Township of Neptune Sewerage Authority

By:


Secretary

ATTEST


Chairman

Certification

I certify that the foregoing is a true and correct copy of a Resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 13th day of December 2017.

TNSA Resolution No. 5072

STATEWIDE INSURANCE FUND

RESOLUTION APPOINTING FUND COMMISSIONER

WHEREAS, the Township of Neptune Sewerage Authority (hereinafter "Local Unit") is a member of the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 *et seq.*; and

WHEREAS, the Fund's Bylaws require participating members to appoint a Fund Commissioner;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Neptune Sewerage Authority that the Executive Director is hereby appointed as the Fund Commissioner for the Local Unit for the **Fund Year 2018**; and

BE IT FURTHER RESOLVED that the Chairman is hereby appointed as the Alternate Fund Commissioner for the Local Unit for the **Fund Year 2018**; and

BE IT FURTHER RESOLVED that the Local Unit's Fund Commissioner is authorized and directed to execute all such documents as required by the Fund.

Township of Neptune Sewerage Authority

By: _____

Secretary

ATTEST:

Chairman

This Resolution agreed to the 13th day of December 2017 by a vote of:

5

Affirmative

_____ Abstain

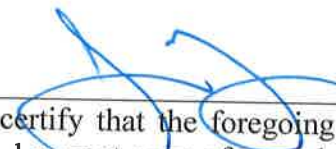
_____ Negative

_____ Absent

**RESOLUTION AUTHORIZING A TWO YEAR
AGREEMENT WITH DELTA DENTAL**

WHEREAS, the Township of Neptune Sewerage Authority ("TNSA") has authorized the Executive Director to enter into a two (2) year contract extension with Delta Dental beginning January 1, 2018 through December 31, 2019 for Dental Services for TNSA employees; and

NOW, THEREFORE, BE IT RESOLVED to authorize the Executive Director to enter into a new two (2) year contract extension with Delta Dental beginning January 1, 2018 through December 31, 2019 for Dental Services for TNSA employees.


I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 13th day of December 2017.

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
James W. Manning Jr.	X			
Harry Devine	X			
James Mowczan	X			
Linda Johnson	X			
Alonzo Wright	X			

TNSA
Resolution No. 5070

**RESOLUTION DESIGNATING PUBLIC AGENCY
COMPLIANCE OFFICER**

WHEREAS, the Affirmative Action Office of the New Jersey Department of Treasury has revised the obligations of the public contracting process set forth in N.J.A.C. 17:27 et seq., pursuant to P.L. 1975, C. 127; and

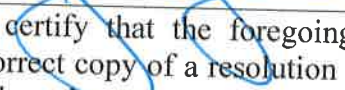
WHEREAS, the regulations require the designation of a "Public Agency Compliance Officer" (PACO) to represent the Township of Neptune Sewerage Authority (TNSA); and

WHEREAS, the PACO is to be appointed annually; and

WHEREAS, the TNSA designates Tina M. Cunningham as the Public Agency Compliance Officer for calendar year 2018;

NOW, THEREFORE, BE IT RESOLVED by the TNSA in the county of Monmouth, State of New Jersey, that:

1. Tina M. Cunningham is appointed as the PACO for the calendar year 2018,
2. Copies of this Resolution shall be forwarded to the New Jersey State Affirmative Action Office and be made available at the Authority's Administration Offices for public inspection.



I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 13th day of December 2017.

RESOLUTION

No. 5069

December 2017

Payroll - November 09, 2017	\$	38,115.85
Payroll Taxes - November 09, 2017	\$	18,915.69
Payroll - November 23, 2017	\$	42,466.34
Payroll Taxes - November 23, 2017	\$	21,021.48
NJSHP - December Retirees	\$	9,252.56
NJSHP - December Active	\$	36,198.78
NJ Division of Pension - November	\$	12,683.76
Total Paid:	\$	178,654.46
Accurate Waste Removal Services, Inc.	\$	21,320.00
Amerigas Propane, Inc.	\$	339.14
Aramark Uniform & Career Apparel, Inc.	\$	1,118.46
Arcadis	\$	9,871.10
B. R. Welding, Inc.	\$	425.00
Bittle, William	\$	1,320.00
Bradley Car Care	\$	143.98
Cablevision / Optimum	\$	256.31
Capehart & Scatchard	\$	1,605.75
Central Boiler Repair Company, Inc.	\$	673.90
Colonial Life	\$	306.20
Country Clean Paper Supplies	\$	323.05
Delta Dental of New Jersey Inc	\$	1,920.96
Dex Media Inc	\$	19.95
Drayton Franchising Inc.	\$	703.80
FlexFacts.Com	\$	106.00
Fox Equipment Co	\$	165.00
Freehold Cartage	\$	1,049.96
Garden State Laboratories, Inc.	\$	1,154.00
Genuine Parts Company	\$	316.57
Goode & Weyser, CPA, LLC	\$	208.33
GP Jager Inc.	\$	10,686.95
Grace and Marmero Limited Liability Partnership	\$	2,722.56
Grove Radiator Warehouse, Inc.	\$	426.40
HD Supply Facilities Maintenance	\$	583.27
Heritage Business Systems, Inc.	\$	97.05
Home Depot	\$	750.32
Hughes Environmental Services, Inc	\$	1,050.00
James Manning	\$	147.32
JCP&L	\$	36,902.29
Joseph Fazzio-Wall Limited Liability Company	\$	636.40
Laboratory Corporation of America Holdin	\$	796.00
Lawes Coal Company Inc	\$	107.07
Maser Consulting P.A.	\$	12,423.85
Mazza Mulch, Inc.	\$	33.00
Neptune Township	\$	507.64
New Jersey American Water	\$	493.34
New Jersey Natural Gas	\$	3,367.90

One Call Concepts, Inc.	\$	5.00
Paychex Investment Partnership, LP	\$	171.96
Petty Cash	\$	62.58
Postmaster	\$	236.00
Seaboard Welding Supply, Inc.	\$	39.50
Sears Roebuck and Co.	\$	654.51
Shore Primary Care P C	\$	600.00
Staples Contract & Commercial, Inc.	\$	339.73
Trans-Bearing Co., Inc (Formerly Hola Enterprises Inc)	\$	47.50
Univar	\$	9,417.24
University Enterprises, Inc.	\$	112.00
Verizon	\$	1,081.30
Verizon Business	\$	13.80
Verizon Wireless	\$	93.41
Watchung Spring Water Co.	\$	89.36
WW Grainger Inc	\$	1,222.36
To Be Paid	\$	<u>129,265.07</u>
Quad Payment No. 7	\$	149,298.50
Quad Misc. Work Allowance No. 3	\$	7,575.00
GRAND TOTAL	\$	<u>464,793.03</u>

I certify that the foregoing is a true and correct copy of resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 13th day of December 2017.

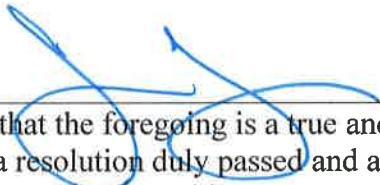
RESOLUTION

NO. 5068

WHEREAS, the Township of Neptune Sewerage Authority authorized by Resolution No. 5067 to enter into an Executive Session; and

WHEREAS, all matters for this Executive Session have been discussed,

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority that it be authorized to adjourn from Executive Session at 6:45 p.m.


I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 13th day of December 2017.

TNSA
RESOLUTION NO. 5067

**RESOLUTION OF THE TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY
TO ENTER INTO A CLOSED SESSION TO DISCUSS PERSONNEL MATTERS
AND CONTRACTUAL MATTERS**

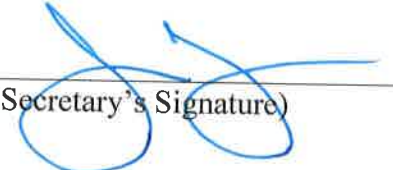
WHEREAS, the Township of Neptune Sewerage Authority ("Authority"), a duly constituted public body in the County of Monmouth, State of New Jersey, has determined there is a need to discuss the following subject in closed session:

1. Personnel Matters
2. Contractual Matters

NOW, THEREFORE BE IT RESOLVED, upon proper motion and vote at a public meeting by the Township of Neptune Sewerage Authority in the County of Monmouth, State of New Jersey as follows:

1. The Authority entered into closed session to discuss the topics above on December 13, 2017.
2. The closed session minutes may be made available to the public shortly after the Authority adopts them by proper motion and vote.

ADOPTED by the Township of Neptune Sewerage Authority on December 13, 2017;



(Secretary's Signature)

1/17/18

(Date)

Governing Body Member	Recorded Vote			
	Aye	Nay	Abstain	Absent
James W. Manning, Jr.	x			
Harry Devine	x			
James Mowczan	x			
Alonzo Wright	x			
Linda Johnson	x			