

## TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

September 20, 2017 Meeting

The meeting for the Township of Neptune Sewerage Authority was held on the above date with the following Authority Commissioners present: Harry Devine, James Mowczan, Linda Johnson and James W. Manning, Jr. The following Commissioner was absent: Alonzo Wright. The following consultants were also present: Ms. Aldarelli and Mr. Pierini. In addition, Executive Director Tina Cunningham and Superintendent Chris Kelly were also present.

Chairman Manning called the meeting to order at 5:00 p.m. Moment of Silence and Flag Salute. Chairman Manning stated that the fire exits are located in the direction that he is indicating, in case of fire you will be notified by bell and or public address system. Chairman Manning requested a roll call.

Chairman Manning made the following statement. Adequate notice of this meeting has been approved by the delivering of the required re-advertisement to the Asbury Park Press and the Coaster on September 1, 2017 and by filing a copy of said notices with the clerks of the customer municipalities.

### RESOLUTIONS

#### No. 5045 – Open Executive Session:

Commissioner Devine moved Resolution No. 5045 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Absent and Manning: Aye.

No. 5046 – Adjourn from Executive Session:

Commissioner Devine moved Resolution No. 5046 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

Chairman Manning indicated that Commissioner Wright arrived at 5:15 p.m.

Chairman Manning questioned if anyone had any other business that may come before the Authority. None noted.

Chairman Manning questioned Mr. Pierini if he had anything else to add to the Engineer's Report. Mr. Pierini indicated that he is going to provide the Authority with the complete set of plans and specifications for the Biofilter project to review one last time. He stated that after review it will be ready to go out to bid.

Mr. Pierini also indicated that the Train No. 3 Headworks Design Evaluation would be beginning again because of the issues Mr. Kelly indicated in his report regarding the Grit Chamber building.

Chairman Manning questioned Ms. Aldarelli if she had anything to report. She indicated that she had nothing pending but is waiting for the revised N-17 Bridge Rehabilitation contract from Monmouth County.

Chairman Manning questioned Mr. Kelly if he had anything to add to his report. Mr. Kelly indicated that the steel roof beams to Grit Chamber #3 and #4 have rotted away and the roof is in danger of caving in. He stated that he has received an informal quote to repair/replace the roof but it is beyond the quote threshold. Ms. Aldarelli indicated that this is a health and

safety issue that can and should be deemed an emergency repair. Mr. Pierini agreed with Ms. Aldarelli and stated that he would speak with Mr. Kelly and review the quote.

Commissioner Devine questioned Mr. Kelly on an item in his report regarding the Assistant Superintendent position. Mr. Kelly stated that this is a new procedure and he wanted to make sure that he is doing what the Commissioners expect of him. He stated that the individual brought in is going to have to be trained like a new operator to TNSA.

Chairman Manning questioned Ms. Cunningham if she had anything to add to her report. Ms. Cunningham indicated that the 2016 Audit Resolution is ready for adoption at tonight's meeting. Also, Ms. Cunningham stated that Ms. Aldarelli has reviewed and found acceptable the Performance Bond received by J. Fletcher Creamer & Sons, Inc. for the 2018 calendar year. She indicated that a resolution has been prepared to accept the Performance Bond from J. Fletcher Creamer & Sons, Inc.

#### APPROVAL OF MINUTES

Commissioner Johnson moved, seconded by Commissioner Devine that the Meeting Minutes of August 16, 2017 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

Commissioner Devine moved, seconded by Commissioner Mowczan that the Executive Session Meeting Minutes of August 16, 2017 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

## RESOLUTIONS

### No. 5047 – September Payment of Bills:

Commissioner Mowczan moved Resolution No. 5047 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

### No. 5048 – Authorize the 2016 Audit Report:

Commissioner Mowczan moved Resolution No. 5048 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

### No. 5049 – Approve the 2018 Performance Bond submitted by J. Fletcher Creamer & Sons, Inc. for Routine and Emergency Response Services:

Commissioner Johnson moved Resolution No. 5049 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.


### No. 5050 – Authorize the Executive Director to Offer Employment to Matthew Rutowski for the Assistant Superintendent Position at \$97,000.00:

Commissioner Wright moved Resolution No. 5050 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

Chairman Manning questioned if anyone from the general public had any business to be brought before the Authority. None Noted.

A motion was made by Commissioner Devine and seconded by Commissioner Johnson that the meeting be adjourned at 6:44 p.m. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

Respectfully submitted,



Tina M. Cunningham  
Executive Director