

TNSA  
Resolution No. 5026

**RESOLUTION TO AUTHORIZE POSTING  
FOR ASSISTANT SUPERINTENDENT POSITION**

**WHEREAS**, the Township of Neptune Sewerage Authority (“Authority”) desires to post for the position of Assistant Superintendent internally and externally; and

**WHEREAS**, the Authority is in need of an Assistant Superintendent; and

**WHEREAS**, the Authority’s Commissioners have specified the requirements for the position of Assistant Superintendent which is attached; and

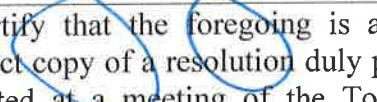
**WHEREAS**, it is the Authority’s policy to provide advancement opportunity to its employees by filling vacant positions from within the Authority’s ranks whenever practical and by offering and encouraging employees to take training courses;

**NOW, THEREFORE, BE IT RESOLVED**, by the Township of Neptune Sewerage Authority that the Executive Director be and is hereby authorized to post the position of Assistant Superintendent internally for ten (10) days and externally for thirty (30) days;

**BE IT FURTHER RESOLVED**, that the Assistant Superintendent position contains a job description;

**BE IT FURTHER RESOLVED**, that aforementioned posting provide that the applicant who is appointed Assistant Superintendent must possess all requirements as indicated from the date of appointment as Assistant Superintendent;

**BE IT FURTHER RESOLVED**, that the compensation for this position will be based on the experience and qualifications of the selected applicant.

  
I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 17<sup>th</sup> day of May 2017.

# TNSA

James W. Manning, Jr.  
Chairman

Harry Devine  
Vice Chairman

P.O. Box 765  
Neptune, N.J. 07753

•  
Phone (732) 922-3434  
Fax (732) 922-6653

Alonzo Wright  
Treasurer  
James Mowczan  
Secretary  
Linda Johnson  
Assistant Secretary

Date: May 18, 2017

Memo To: Plant Personnel

Memo From: Tina M. Cunningham  
Executive Director

Re: Assistant Superintendent Position

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As per TNSA Resolution No. 5026, the Authority has approved posting for personnel to be interviewed for the position of Assistant Superintendent. Please find below the job description for this position:

1. **Overview:**

Assist the Authority's Superintendent in the efficient management of both the Authority's employees and operations of its Wastewater Treatment Facility.

2. **Minimum Qualifications & Experience:**

- Ten (10) years of experience in the wastewater treatment field or related industry;
- Must possess a valid S-4 NJDEP Wastewater license;
- Must possess a valid New Jersey Driver's license;
- Must have management/supervisory experience;
- Bachelor's Degree of a related discipline; or possession of any equivalent combination of education, training, and experience which provides the requisite knowledge, skills, and abilities for this position.
- Knowledge of Allen-Bradley Programmable Logic Controllers (PLC's) and Supervisory Control and Data Acquisition (SCADA)/Human Machine Interface (HMI) operating systems.

3. **Duties and Responsibilities:**

Duties and responsibilities will be determined by the Superintendent and may include, but are not limited to the following:

- Must agree to be on-call once every three weeks;
- Monitors current issues, industry technology and trends, and changing regulations governing the wastewater industry;
- Assists in the preparation of NJDEP reporting requirements. These include but are not limited to the following; NJDEP Effluent Discharge Monitoring Reports, NJDEP Sludge Quality Assurance Reports, NJDEP Air Quality Monitoring Reports, and NJDEP Storm Water Compliance Reports;
- Assists to ensure compliance with environmental and safety programs as well as effective and efficient plant operations;
- Assists with planning, coordinating, conducting and monitoring of TNSA and NJDEP lab procedures;

4. **Compensation:**

The salary range for this position is \$95,000 - \$105,000 and will commensurate with the selected applicants qualifications, education and experience.

Anyone interested in interviewing for this position, please sign below within ten (10) days from the date of this notice.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date

TNSA  
Resolution No. 5025

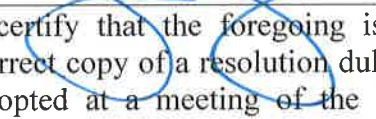
**AUTHORIZE RESOLUTION TO APPROVE THE  
TEMPORARY GROUNDWATER MANAGEMENT PLAN  
SUBMITTED BY STANTEC FOR THE PROPOSED  
HOPE TOWER SANITARY SEWER PROJECT**

**WHEREAS**, the Township of Neptune Sewerage Authority (“TNSA”) has received a proposed Groundwater Management Plan submitted by Stantec for the proposed Hope Tower sanitary sewer project located in the Township of Neptune, Monmouth County; and

**WHEREAS**, TNSA Engineer Spencer Pierini of Maser Consulting has reviewed the above Groundwater Management Plan and the proposed groundwater treatment pretreatment system would provide sufficient pretreatment of the identified groundwater quality parameters (i.e. iron and specified Volatile Organic Compounds (VOC’s)) for acceptance by TNSA; and

**WHEREAS**, TNSA has adequate capacity to accept the proposed average discharge rate of 30,000 gpd over the proposed twenty five (25) day project period.

**NOW, THEREFORE, BE IT RESOLVED**, to authorize the acceptance of the proposed pretreated groundwater by the TNSA as outlined in the Groundwater Management Plan submitted by Stantec for the Hope Tower sanitary sewer project subject to the submittal of a \$750.00 engineering review fee.

  
I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 17<sup>th</sup> day of May 2017.

**TNSA**  
**Resolution No. 5024**

**RESOLUTION AUTHORIZING THE TOWNSHIP OF NEPTUNE SEWERAGE  
AUTHORITY TO COMMENCE LITIGATION AGAINST THE COUNTY OF  
MONMOUTH AND OTHER RELATED PARTIES**

**WHEREAS**, the Monmouth County Reclamation Center (“MCRC”) submitted a Treatment Works Approval (“TWA”) to TNSA in December 2013. The TWA application requested approval for a new leachate pretreatment system consisting of a Membrane Bio-Reactor (“MBR”), metals precipitation and final solids removal for discharge up to 150,000 gallons per day (gpd) under the MCRC’s existing New Jersey Pollutant Discharge Elimination System – Significant Indirect User (“NJPDES-SIU”) permit (NJPDES Permit No. NJ0051608). The TWA was approved on January 15, 2014; and

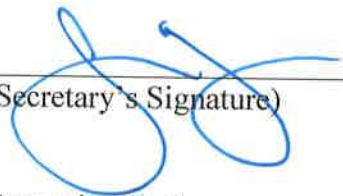
**WHEREAS**, the pretreatment system construction began in 2013 and went into full operation in August of 2016. During that time, the Township of Neptune Sewerage Authority (“TNSA”) Superintendent identified the beginnings of an accumulating scum blanket in the primary clarifiers of Trains 1 & 2. Trains 1 & 2 receive flow from the Jumping Brook Pump Station which serves the MCRC; and

**WHEREAS**, Maser Consulting began a study of the accumulating scum blanket and concluded that the onset of the scum blanket directly correlated to the ramping up of discharge flows from the MCRC and that the root cause is denitrification known as blanket rising; and

**WHEREAS**, it is likely that the accumulating scum blanket will impact the plants ability to maintain compliance with its current permitted effluent limits as the TNSA progresses into summer. Lack of compliance with the current NJPDES permit will have profound environmental effects on the receiving body (Atlantic Ocean) and current rate payers and tributaries.

**WHEREAS**, Maser Consulting recommends that the discharge of treated landfill leachate from the MCRC be suspended until the MCRC pretreatment system can be modified to reduce the effluent nitrate concentrations. TNSA has determined that there is a need for emergent relief by way of an Order to Show Cause and Verified Complaint against the County of Monmouth and other related parties due to the County’s failure to respond with an action plan to resolve the issues; and

**NOW, THEREFORE, BE IT RESOLVED**, on the 17<sup>th</sup> day of May 2017, by the governing body of the Township of Neptune Sewerage Authority that an Order to Show Cause and Verified Complaint shall be filed against the County of Monmouth and other related parties on Wednesday, May 24, 2017 seeking the emergent relief stated herein.

  
\_\_\_\_\_  
(Secretary's Signature)

6-21-17  
\_\_\_\_\_  
(Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
James W. Manning, Jr.	X			
Harry Devine	X			
James Mowczan	X			
Linda Johnson	X			
Alonzo Wright	X			

# PENSION SOLUTION

No. 5023

May 2017

Payroll - April 13, 2017	\$	38,239.78
Payroll Taxes - April 13, 2017	\$	19,966.41
Payroll - April 27, 2017	\$	38,877.42
Payroll Taxes - April 27, 2017	\$	20,042.04
NJSHP - May Retirees	\$	9,252.56
NJSHP - May Active	\$	37,149.40
NJ Div. Of Pension - April	\$	13,025.08
<b>Total Paid:</b>	<b>\$</b>	<b>176,552.69</b>

All Industrial-Safety Products, Inc.	\$	850.56
Aramark Uniform & Career Apparel, Inc.	\$	1,304.23
Bradley Car Care	\$	23.49
Cablevision Systems Corporation	\$	239.63
Capehart & Scatchard PA	\$	1,605.75
Colonial Life & Accident Insurance Co.	\$	306.20
Country Clean, Inc.	\$	461.76
De Lage Landen Financial Services, Inc.	\$	161.33
Delta Dental	\$	2,027.68
Dex Media Inc.	\$	19.95
East Coast Auto Body, Inc.	\$	2,198.70
Eastern Lift Truck Co., Inc.	\$	340.41
Electro Maintenance, Inc.	\$	3,879.32
Filter Equipment Company, Inc.	\$	1,520.25
FlexFacts.com	\$	101.00
Freehold Cartage, Inc.	\$	175.00
Gannett Satellite Information Network, Inc.	\$	139.30
Garden State Laboratories, Inc.	\$	2,234.00
Geese Police Inc	\$	1,440.00
Goode & Weyser CPA, LLC	\$	208.33
HD Supply Facilities Maintenance	\$	654.60
Heritage Business Systems, Inc.	\$	35.89
Home Depot U.S.A., Inc.	\$	617.75
Jersey Central Power & Light Company	\$	46,471.29
Long Marmero LLP	\$	2,619.00
Maser Consulting, P.A.	\$	41,343.84
Neopost USA, Inc.	\$	86.09

**RESOLUTION**

**No. 5023**

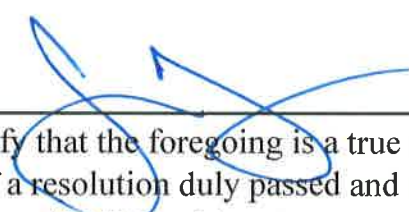
**May 2017**

Neptune Township	\$	611.29
New Jersey American Water Company	\$	454.13
New Jersey Natural Gas Company	\$	9,976.66
Omni Instrumentation Services, Inc.	\$	2,278.33
One Call Concepts, Inc.	\$	3.75
Paychex Investment Partnership LP	\$	170.36
Rubber Supply Co Inc	\$	830.36
Seaboard Welding Supply, Inc.	\$	39.50
Staples Contract & Commercial, Inc.	\$	1,022.05
State of New Jersey - Dept. of Treasury	\$	3,633.00
T.N.R.B. Enterprises, Inc.	\$	170.16
The New Coaster, LLC	\$	46.89
Univar USA Inc.	\$	15,336.44
Verizon Network Intergration Corp	\$	1,010.05
Verizon Business Communications	\$	20.94
Verizon Network Intergration Corp	\$	99.71
WW Grainger Inc	\$	1,600.64
Watchung Spring Water Co., Inc.	\$	264.55
Water Works Supply Company	\$	1,092.12

**Digester Upgrade Project**

Quad Construction (Payment No. 1)	\$	116,267.20
<b>To Be Paid</b>	\$	<b>265,993.48</b>

**GRAND TOTAL** \$ **442,546.17**

  
I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 17th day of May 2017.



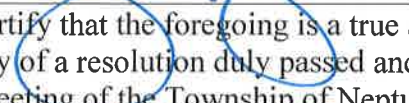
**RESOLUTION**

**NO. 5022**

WHEREAS, the Township of Neptune Sewerage Authority authorized by Resolution No. 5021 to enter into an Executive Session; and

WHEREAS, all matters for this Executive Session have been discussed,

NOW, THEREFORE, BE IT RESOLVED by the Township of Neptune Sewerage Authority that it be authorized to adjourn from Executive Session at 7:15 p.m.

  
I certify that the foregoing is a true and correct copy of a resolution duly passed and adopted at a meeting of the Township of Neptune Sewerage Authority held on the 17th day of May 2017.

TNSA  
RESOLUTION NO. 5021

**RESOLUTION OF THE TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY  
TO ENTER INTO A CLOSED SESSION TO DISCUSS THE MONMOUTH  
COUNTY RECLAMATION CENTER, LEACHATE PRE-TREATMENT  
FACILITY, PERSONNEL MATTERS, TNSA BY-LAWS & HOPE TOWER  
GROUND WATER MANGEMENT PLAN ON MAY 17, 2017**


WHEREAS, the Township of Neptune Sewerage Authority (“Authority”), a duly constituted public body in the County of Monmouth, State of New Jersey, has determined there is a need to discuss the following subjects in closed session:

1. Monmouth County Reclamation Center, Leachate Pre-Treatment Facility;
2. Personnel Matter
3. TNSA By-Laws
4. Hope Tower Ground Water Management Plan – Neptune Township

NOW, THEREFORE BE IT RESOLVED, upon proper motion and vote at a public meeting by the Township of Neptune Sewerage Authority in the County of Monmouth, State of New Jersey as follows:

1. The Authority entered into closed session to discuss the topics above on May 17, 2017.
2. The closed session minutes may be made available to the public shortly after the Authority adopts them by proper motion and vote.

ADOPTED by the Township of Neptune Sewerage Authority on May 17, 2017;

  
\_\_\_\_\_  
(Secretary's Signature)

06-21-17  
\_\_\_\_\_  
(Date)

Governing Body	Recorded Vote			
	Aye	Nay	Abstain	Absent
Member				
James W. Manning, Jr.	x			
Harry Devine	x			
James Mowczan	x			
Alonzo Wright	x			
Linda Johnson	x			