

## TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

June 21, 2017 Meeting

The meeting for the Township of Neptune Sewerage Authority was held on the above date with the following Authority Commissioners present: Harry Devine, James Mowczan, Linda Johnson, Alonzo Wright and James W. Manning, Jr. The following consultants were also present: Ms. Aldarelli, Mr. Long and Mr. Pierini. In addition, Executive Director Tina Cunningham and Superintendent Chris Kelly were also present.

Chairman Manning called the meeting to order at 6:05 p.m. Moment of Silence and Flag Salute. Chairman Manning stated that the fire exits are located in the direction that he is indicating, in case of fire you will be notified by bell and or public address system. Chairman Manning requested a roll call.

Chairman Manning made the following statement. Adequate notice of this meeting has been approved by the delivering of the required advertisement to the Asbury Park Press and the Coaster on January 25, 2017 and by filing a copy of said notices with the clerks of the customer municipalities.

Chairman Manning questioned if anyone had any other business that may come before the Authority. None noted.

Chairman Manning questioned Mr. Pierini if he had anything else to add to the Engineer's Report. Mr. Pierini presented the Commissioners with an Electrical Systems Evaluation Proposal dated June 19, 2017. He indicated that at the request of the Commissioners he prepared this proposal to evaluate the Authority's existing electrical systems in order to clearly define potential construction and engineering costs associated with any identified needs. He stated by doing so it will give TNSA the flexibility to select various recommended

improvements in a phased approach. Mr. Pierini indicated that all six phases of the proposal would be in an amount not to exceed \$48,000.00. The Commissioners discussed this for a few minutes and recommended to proceed with the electrical systems evaluation proposal as submitted by Mr. Pierini.

Chairman Manning questioned Ms. Aldarelli if she had anything to report. She indicated that she had nothing pending.

Chairman Manning questioned Mr. Kelly if he had anything to add to his report. He indicated that he had two items to discuss from his report. He stated that he received a draft of the modified effluent chlorine modification limit. He indicated that it will be finalized after the thirty day comment period as required.

Next, Mr. Kelly informed the Commissioners that when he was completing the Discharge Monitoring Report for the month the Authority barely passed its TSS removal percent with an 85.1% removal. He stated that the percent limit removal is 85% otherwise it is a mandatory penalty by the DEP. The Commissioners questioned the average percent removal over the last few months and he stated that it is usually around 90% removal efficiency.

Chairman Manning questioned Ms. Cunningham if she had anything to add to her report. Ms. Cunningham stated that she is requesting to go out to bid for Pump and Motor Repairs for the 2018 and 2019 calendar years. She stated that they are currently on their last extension. The Commissioners authorized Ms. Cunningham to go out to bid for Pump and Motor Repairs.

#### APPROVAL OF MINUTES

Commissioner Johnson moved, seconded by Commissioner Devine that the Meeting Minutes of May 17, 2017 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

Commissioner Devine moved, seconded by Commissioner Johnson that the Executive Session Meeting Minutes of May 17, 2017 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

#### RESOLUTIONS

##### No. 5027 – Open Executive Session:

Commissioner Mowczan moved Resolution No. 5027 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

##### No. 5028 – Adjourn from Executive Session:

Commissioner Devine moved Resolution No. 5028 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

##### No. 5029 – June Payment of Bills:

Commissioner Wright moved Resolution No. 5029 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

##### No. 5030 – Authorize Maser Consulting to Perform an Electrical Systems Evaluation in an amount not to exceed of \$48,000.00:

Commissioner Mowczan moved Resolution No. 5030 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

No. 5031 – Authorize to Go Out to Bid for Pump & Motor Repairs for the 2018-2019 Calendar Years:

Commissioner Wright moved Resolution No. 5031 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

No. 5032 – Authorize Obtain the Services of Chris Rehmann of ARH Associates as Special Engineer in an Amount not to exceed of \$50,000.00:

Commissioner Johnson moved Resolution No. 5032 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

No. 5033 – Authorize the Adoption of TNSA By-Laws:

Commissioner Wright moved Resolution No. 5033 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

No. 5034 – Authorize Coastal Underwater Service & Supply, Inc. to Perform an Underwater Ocean Outfall Inspection, Cleaning and Corrosion Control Measurements, and Cathodic Protection Survey in the amount of \$28,300.00:

Commissioner Devine moved Resolution No. 5034 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

No. 5035 – Authorize a 3% Increase to Barbara Thorn bringing her hourly salary to \$20.90/hour effective June 18, 2017:

Commissioner Johnson moved Resolution No. 5035 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

Chairman Manning questioned if anyone from the general public had any business to be brought before the Authority. None Noted.

A motion was made by Commissioner Devine and seconded by Commissioner Johnson that the meeting be adjourned at 6:45 p.m. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Aye, Johnson: Aye, Wright: Aye and Manning: Aye.

Respectfully submitted,



Tina M. Cunningham  
Executive Director