

## TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

January 18, 2017 Meeting

The meeting for the Township of Neptune Sewerage Authority was held on the above date with the following Authority Commissioners present: Harry Devine, Linda Johnson, Alonzo Wright and James W. Manning, Jr. The following Commissioner was absent: James Mowczan. The following consultants were also present: Ms. Aldarelli, Mr. Long and Mr. Pierini. In addition, Executive Director Tina Cunningham and Superintendent Chris Kelly were also present.

Chairman Manning called the meeting to order at 6:00 p.m. Moment of Silence and Flag Salute. Chairman Manning stated that the fire exits are located in the direction that he is indicating, in case of fire you will be notified by bell and or public address system. Chairman Manning requested a roll call.

Chairman Manning made the following statement. Adequate notice of this meeting has been approved by the delivering of the required advertisement to the Asbury Park Press and the Coaster on January 27, 2016 and by filing a copy of said notices with the clerks of the customer municipalities.

Chairman Manning questioned if anyone had any other business that may come before the Authority. None noted.

Chairman Manning questioned Mr. Pierini if he had anything else to add to the Engineer's Report. Mr. Pierini indicated that the N-17 Bridge rehabilitation meeting with the County is scheduled for Wednesday, January 25, 2017 at 2 p.m. He also indicated that the Biofilter proposal will be ready for review in February. In addition, he stated that he was working on the Annual Engineer's Inspection Report and Flow Certification letter for 2016.

Chairman Manning questioned Ms. Aldarelli if she had anything to report at tonight's meeting. She indicated that she had nothing pending.

Chairman Manning questioned Mr. Kelly if he had anything to add to his report. Mr. Kelly indicated that he had one item for executive session.

Chairman Manning questioned Ms. Cunningham if she had anything to add to her report. Ms. Cunningham stated that she reviewed and updated the Authority's Accounting Manual along with the 2017 Cash Management Plan. She stated that the Cash Management Plan requires a resolution. The Commissioners agreed to authorize the 2017 Cash Management Plan.

Ms. Cunningham stated that the 2017 meeting schedule was ready for review and consideration. The Commissioners agreed to authorize the meeting schedule.

Lastly, Ms. Cunningham indicated that Ms. Aldarelli has reviewed the Performance Bond submitted by Garden State Labs and found it to be acceptable. The Commissioners agreed to authorize the Performance Bond.

#### APPROVAL OF MINUTES

Commissioner Devine moved, seconded by Commissioner Johnson that the Meeting Minutes of December 14, 2016 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Absent, Johnson: Aye, Wright: Aye and Manning: Aye.

Commissioner Johnson moved, seconded by Commissioner Devine that the Executive Session Meeting Minutes of December 14, 2016 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Absent, Johnson: Aye, Wright: Aye and Manning: Aye.

## RESOLUTIONS

### No. 4984 – Open Executive Session:

Commissioner Devine moved Resolution No. 4984 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Absent, Johnson: Aye, Wright: Aye and Manning: Aye.

### No. 4985 – Adjourn from Executive Session:

Commissioner Devine moved Resolution No. 4985 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Absent, Johnson: Aye, Wright: Aye and Manning: Aye.

### No. 4986 – January Payment of Bills:

Commissioner Wright moved Resolution No. 4986 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Absent, Johnson: Aye, Wright: Aye and Manning: Aye.

### No. 4987 – Approve the 2017 Cash Management Plan:

Commissioner Devine moved Resolution No. 4987 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Absent, Johnson: Aye, Wright: Aye and Manning: Aye.

### No. 4988 – Approve the 2017 Meeting Schedule:

Commissioner Johnson moved Resolution No. 4988 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Absent, Johnson: Aye, Wright: Aye and Manning: Aye.

No. 4989 – Approve the Performance Bond submitted by Garden State Laboratories for the 2017-2018 Laboratory Analysis Services Contract:

Commissioner Devine moved Resolution No. 4989 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Absent, Johnson: Aye, Wright: Aye and Manning: Aye.

No. 4990 – Authorizing the Township of Neptune Sewerage Authority to Impose Further Discipline Against Arthur Washington:

Commissioner Wright moved Resolution No. 4990 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Absent, Johnson: Aye, Wright: Aye and Manning: Aye.

No. 4991 – Authorize Hiring Amberlynn Burke and Vito Ferranti as Probationary Plant Operators starting Friday, February 3, 2017 according to the Salary Step Guide:

Commissioner Johnson moved Resolution No. 4991 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Absent, Johnson: Aye, Wright: Aye and Manning: Aye.

Chairman Manning questioned if anyone from the general public had any business to be brought before the Authority. None Noted.

A motion was made by Commissioner Johnson and seconded by Commissioner Devine that the meeting be adjourned at 7:37 p.m. On a voice vote, the vote was as follows: Devine: Aye, Mowczan: Absent, Johnson: Aye, Wright: Aye and Manning: Aye.

Respectfully submitted,

Tina M. Cunningham  
Executive Director