

## TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

July 27, 2016 Meeting

The meeting for the Township of Neptune Sewerage Authority was held on the above date with the following Authority Commissioners present: Harry Devine, James Mowczan, Linda Johnson and James W. Manning, Jr. The following Commissioner was absent: James Williams. The following consultants were also present: Ms. Aldarelli, Mr. Fallon, Mr. Crane and Mr. Perini. In addition, Executive Director Tina Cunningham and Superintendent Chris Kelly were also present.

Chairman Manning called the meeting to order at 6:00 p.m. Moment of Silence and Flag Salute. Chairman Manning stated that the fire exits are located in the direction that he is indicating, in case of fire you will be notified by bell and or public address system. Chairman Manning requested a roll call.

Chairman Manning made the following statement. Adequate notice of this meeting has been approved by the delivering of the required re-advertisement to the Asbury Park Press and the Coaster on July 18, 2016 and by filing a copy of said notices with the clerks of the customer municipalities.

Chairman Manning questioned if anyone had any other business that may come before the Authority. None noted.

Chairman Manning stated that Mr. Fallon is at tonight's meeting to discuss the 2015 Audit Report. Mr. Fallon proceeded to discuss various pages within the Audit and how GASB 68 affected the Audit report this year. The Commissioners discussed the report for a few minutes with Mr. Fallon.

Chairman Manning stated that he wanted to thank the staff on their efforts for a successful audit report.

Chairman Manning questioned Mr. Perini if he had anything else to add to his Engineer's Report. Mr. Perini stated that he spoke with the NJDEP regarding the status of the CPO evaluation and they are in the process of reviewing the submitted information. In addition, Mr. Perini indicated that he reviewed the Authority's reuse file and he stated that the project is not feasible at this time.

Chairman Manning questioned Ms. Aldarelli if she had anything to report at tonight's meeting. Ms. Aldarelli indicated that she had nothing pending.

Chairman Manning questioned Mr. Kelly if he had anything to add to his report. Mr. Kelly discussed the BioFor Air Compressor that was mentioned in his report. He indicated that it will be discussed with the 2017 Capital Budget.

Chairman Manning questioned Ms. Cunningham if she had anything to add to her report. Ms. Cunningham stated that she had a few updates to add to her report. Ms. Cunningham indicated that the Authority is in receipt of contract extension requests for four product and services contracts. She indicated that they are from the following; Accurate Waste requested a two year contract extension for Sludge Hauling, David Weber Oil requested a two year contract extension for Delivering of Degreaser, EMI requested a two year contract extension for Electrician Services and J. Fletcher Creamer & Son requested a one year contract extension for Routine & Emergency Response Services.

The Commissioners agreed to extend those contracts.

### APPROVAL OF MINUTES

Commissioner Johnson moved, seconded by Commissioner Mowczan that the Meeting Minutes of June 15, 2016 be approved as distributed. On a voice vote, the vote was as follows: Devine: Abstain, Williams: Absent, Mowczan: Aye, Johnson: Aye and Manning: Aye.

Commissioner Johnson moved, seconded by Commissioner Mowczan that the Executive Session Meeting Minutes of June 15, 2016 be approved as distributed. On a voice vote, the vote was as follows: Devine: Abstain, Williams: Absent, Mowczan: Aye, Johnson: Aye and Manning: Aye.

### RESOLUTIONS

#### No. 4930 – Open Executive Session:

Commissioner Devine moved Resolution No. 4930 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Williams: Absent, Mowczan: Aye, Johnson: Aye and Manning: Aye.

#### No. 4931 – Adjourn from Executive Session:

Commissioner Devine moved Resolution No. 4931 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Williams: Absent, Mowczan: Aye, Johnson: Aye and Manning: Aye.

#### No. 4932 – July Payment of Bills:

Commissioner Johnson moved Resolution No. 4932 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Williams: Absent, Mowczan: Aye, Johnson: Aye and Manning: Aye.

No. 4933 – Approve the 2015 Audit Report:

Commissioner Johnson moved Resolution No. 4933 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Williams: Absent, Mowczan: Aye, Johnson: Aye and Manning: Aye.

No. 4934 – Approve a 1 yr. Contract Extension for calendar year 2017 with J. Fletcher Creamer & Son for Routine & Emergency Response Services at the same price, terms and conditions:

Commissioner Devine moved Resolution No. 4934 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Williams: Absent, Mowczan: Aye, Johnson: Aye and Manning: Aye.

No. 4935 – Approve a 2 yr. Contract Extension for calendar years 2017 & 2018 with Electro Maintenance, Inc. for Electrician Services at the same price, terms and conditions:

Commissioner Johnson moved Resolution No. 4935 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Williams: Absent, Mowczan: Aye, Johnson: Aye and Manning: Aye.

No. 4936 – Approve a 2 yr. Contract Extension for calendar years 2017 & 2018 with David Weber Oil for Delivering of Degreaser at the same price, terms and conditions:

Commissioner Johnson moved Resolution No. 4936 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Williams: Absent, Mowczan: Aye, Johnson: Aye and Manning: Aye.

No. 4937 – Approve a 2 yr. Contract Extension for calendar years 2017 & 2018 with Accurate Waste Removal Services for Sludge Hauling at the same price, terms and conditions:

Commissioner Johnson moved Resolution No. 4937 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Williams: Absent, Mowczan: Aye, Johnson: Aye and Manning: Aye.

No. 4938 – Authorize the Purchasing Agent to go back out to Bid for the Furnishing and Delivering of Calcium Hydroxide for the 2017 & 2018 calendar years:

Commissioner Johnson moved Resolution No. 4938 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Williams: Absent, Mowczan: Aye, Johnson: Aye and Manning: Aye.

No. 4939 – Authorize BR Welding to be able to remove their bid from consideration and to Award the Digester No. 3 Upgrade Project to Quad Construction in the amount of \$1,762,800.00:

Commissioner Johnson moved Resolution No. 4939 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Williams: Absent, Mowczan: Aye, Johnson: Aye and Manning: Aye.

Chairman Manning questioned if anyone from the general public had any business to be brought before the Authority. Commissioner Mowczan questioned the fiber lines from the Executive Director's report. Ms. Cunningham indicated that the Authority is waiting on a quote from EMI to complete this project. She stated that it would be discussed with the 2017 Capital Budget.

A motion was made by Commissioner Devine and seconded by Commissioner Johnson that the meeting be adjourned at 6:36 p.m. On a voice vote, the vote was as follows: Devine: Aye, Williams: Absent, Mowczan: Aye, Johnson: Aye and Manning: Aye.

Respectfully submitted,

Tina M. Cunningham  
Executive Director