

TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

January 20, 2016 Meeting

The meeting for the Township of Neptune Sewerage Authority was held on the above date with the following Authority Commissioners present: Harry Devine, James Mowczan, James Williams, Linda Johnson and James W. Manning, Jr. The following consultants were also present: Ms. Aldarelli and Mr. Crane. In addition, Executive Director Tina Cunningham and Superintendent Chris Kelly were also present.

Chairman Manning called the meeting to order at 6:00 p.m. Moment of Silence and Flag Salute. Chairman Manning stated that the fire exits are located in the direction that he is indicating, in case of fire you will be notified by bell and or public address system. Chairman Manning requested a roll call.

Chairman Manning made the following statement. Adequate notice of this meeting has been approved by the delivering of the required advertisement to the Asbury Park Press and the Coaster on February 12, 2015 and by filing a copy of said notices with the clerks of the customer municipalities.

Chairman Manning questioned if anyone had any other business that may come before the Authority. Mr. Curto was at tonight's meeting requesting employment with the Authority.

Chairman Manning questioned Mr. Crane if he had anything else to add to his report. Mr. Crane stated that he reviewed the flows for 2015 and prepared the Flow Certification letter to Ms. Cunningham dated January 12, 2016.

Chairman Manning questioned Ms. Aldarelli if she had anything to report at tonight's meeting. She stated that she had nothing pending.

Chairman Manning questioned Mr. Kelly if he had anything to add to his report. Mr. Kelly stated that he researched and spoke with the DEP concerning the new enterococci and fecal parameters within the Authority's permit. He recommended that the Authority prepare a letter requesting a three year window to get into compliance with the two parameters and to remove the current chlorine limit and allow the Authority to use the same formula as the surrounding dischargers. Mr. Crane indicated that he had some experience with another Authority on this matter.

Mr. Kelly requested if he could provide Mr. Crane with the data to calculate the formula. The Commissioners discussed this for a few minutes and agreed with Mr. Kelly.

Chairman Manning questioned Ms. Cunningham if she had anything to add to her report.

Ms. Cunningham stated that the 2016 Meeting Schedule has been prepared and requires authorization by the Commissioners upon approval. The Commissioners authorized the 2016 Meeting schedule at this time.

Ms. Cunningham stated that the annual Cash Management Plan has been updated and provided in your agenda packets for review. The Commissioners authorized the 2016 Cash Management Plan as required at this time.

Lastly, Ms. Cunningham stated that she is working on the 2016 service charges for your review at the next meeting.

APPROVAL OF MINUTES

Commissioner Johnson moved, seconded by Commissioner Devine that the Meeting Minutes of December 16, 2015 be approved as distributed. On a voice vote, the vote was as follows:

Devine: Aye, Williams: Abstain, Mowczan: Aye, Johnson: Aye and Manning: Aye.

Commissioner Devine moved, seconded by Commissioner Mowczan that the Executive Session Meeting Minutes of December 16, 2015 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Williams: Abstain, Mowczan: Aye, Johnson: Aye and Manning: Aye.

RESOLUTION

No. 4877 – Open Executive Session:

Commissioner Devine moved Resolution No. 4877 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Aye.

No. 4878 – Adjourn from Executive Session:

Commissioner Devine moved Resolution No. 4878 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Absent and Manning: Aye.

Commissioner Johnson left the meeting at 6:40 p.m.

No. 4879 – Authorize January Revised Payment of Bills:

Commissioner Devine moved Resolution No. 4879 seconded by Commissioner Williams. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Absent and Manning: Aye.

No. 4880 – Authorize 2016 Meeting Schedule:

Commissioner Mowczan moved Resolution No. 4880 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Absent and Manning: Aye.

No. 4881 – Authorize 2016 Cash Management Plan:

Commissioner Devine moved Resolution No. 4881 seconded by Commissioner Williams. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Absent and Manning: Aye.

No. 4882 – Authorize the NJDEP Final Settlement Agreement and the payment of \$2,125.00 to the State of New Jersey:

Commissioner Mowczan moved Resolution No. 4882 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Absent and Manning: Aye.

No. 4883 – Authorize the Promotion of Chief Operator to Todd Jelliff with a starting salary of \$86,424.03 effective January 22, 2016:

Commissioner Mowczan moved Resolution No. 4883 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Absent and Manning: Aye.

Chairman Manning questioned if anyone from the general public had any business to be brought before the Authority. None noted.

A motion was made by Commissioner Williams and seconded by Commissioner Devine that the meeting be adjourned at 7:12 p.m. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Absent and Manning: Aye.

Respectfully submitted,

Tina M. Cunningham
Executive Director