

TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

March 18, 2015 Meeting

The meeting for the Township of Neptune Sewerage Authority was held on the above date with the following Authority Commissioners present: Harry Devine, James Williams, Linda Johnson and James W. Manning, Jr. The following Commissioner was absent: James Mowczan. The following consultants were also present: Ms. Aldarelli, Mr. Goode and Mr. Crane. In addition, Executive Director Tina Cunningham and Superintendent Chris Kelly were also present.

Chairman Manning called the meeting to order at 6:00 p.m. Moment of Silence and Flag Salute. Chairman Manning stated that the fire exits are located in the direction that he is indicating, in case of fire you will be notified by bell and or public address system. Chairman Manning requested a roll call.

Chairman Manning made the following statement. Adequate notice of this meeting has been approved by the delivering of the required advertisement to the Asbury Park Press and the Coaster on February 12, 2015 and by filing a copy of said notices with the clerks of the customer municipalities.

Chairman Manning questioned if anyone had any other business that may come before the Authority. None noted.

Chairman Manning announced that the 2015 Rate Hearing would begin at this time.

RESOLUTION

No. 4809 – Adopt 2015 Rate Schedule:

Commissioner Devine moved Resolution No. 4809 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Absent, Johnson: Aye and Manning: Aye.

Chairman Manning concluded the 2015 Rate Hearing and questioned Mr. Crane if he had anything else to add to his report.

Mr. Crane discussed briefly the capital improvement projects that he is preparing conceptual design work for which upon completion will be discussed with the Authority staff.

Commissioner Devine questioned the Combined Heat and Power project that was listed in his report under capital projects.

Mr. Crane discussed this project for a few minutes.

Chairman Manning questioned Ms. Aldarelli if she had anything to report at tonight's meeting. She stated that she had nothing pending.

Chairman Manning questioned Mr. Kelly if he had anything to add to his report. Mr. Kelly stated that he provided a quote for the purchase of a new recirculation pump from Pilot Electric in the amount of \$16,860.00 with a lead time of four weeks. He also provided the Authority with a previous invoice from Pilot for a replacement recirculation pump last year. The Commissioners discussed this for a few minutes and authorized the purchase of a new recirculation pump from Pilot Electric.

Chairman Manning thanked Mr. Kelly and his staff on continuing to help the Authority perform projects in house when feasible.

Chairman Manning questioned Ms. Cunningham if she had anything to add to her report. Ms. Cunningham stated that she had nothing further to add.

Commissioner Devine questioned the progress on the phone system quotes. Ms. Cunningham stated that we are working on receiving quotes from phone manufacturers and Optimum was onsite to conduct a site survey for Internet service throughout the property.

Commissioner Williams questioned the procedure to file the Financial Disclosure Forms. Ms. Cunningham stated that forms are to be submitted online as they were done last year. She indicated that she was waiting on a Local Finance Notice from the Division of Local Government Services.

Chairman Manning questioned Mr. Kelly on the training manual that he is updating. Mr. Kelly stated that he is updating the manual with pictures and captions to help new employees gain a better understanding of the plant process. He stated that he should have it completed by the next meeting in April. Chairman Manning requested if he could provide the Commissioners with copies once completed. Mr. Kelly stated that he would prepare copies.

APPROVAL OF MINUTES

Commissioner Devine moved, seconded by Commissioner Johnson that the Meeting Minutes of February 18, 2015 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Absent, Johnson: Aye and Manning: Aye.

RESOLUTION

No. 4810 – Open Executive Session:

Commissioner Johnson moved Resolution No. 4810 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Absent, Johnson: Aye and Manning: Aye.

No. 4811 – Adjourn from Executive Session:

Commissioner Johnson moved Resolution No. 4811 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Absent, Johnson: Aye and Manning: Aye.

No. 4812 – Approve March Payment of Bills:

Commissioner Johnson moved Resolution No. 4812 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Absent, Johnson: Aye and Manning: Aye.

No. 4813 – Authorize to reject the Bids received for the Ocean Outfall Inspection and Repairs:

Commissioner Devine moved Resolution No. 4813 seconded by Commissioner Williams. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Absent, Johnson: Aye and Manning: Aye.

No. 4814 – Authorize to obtain quotes for an Ocean Outfall Inspection:

Commissioner Johnson moved Resolution No. 4814 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Absent, Johnson: Aye and Manning: Aye.

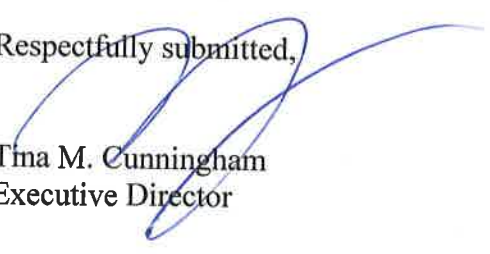
No. 4815 – Authorize the Purchase of one (1) Barnes Recirculation Pump from Pilot Electric in the amount of \$16,860.00:

Commissioner Johnson moved Resolution No. 4815 seconded by Commissioner Devine. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Absent, Johnson: Aye and Manning: Aye.

Chairman Manning questioned if anyone from the general public had any business to be brought before the Authority. None noted.

A motion was made by Commissioner Williams and seconded by Commissioner Devine that the meeting be adjourned at 6:35 p.m. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Absent, Johnson: Aye and Manning: Aye.

Respectfully submitted,



Tina M. Cunningham
Executive Director