

TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

June 17, 2015 Meeting

The meeting for the Township of Neptune Sewerage Authority was held on the above date with the following Authority Commissioners present: Harry Devine, James Williams, James Mowczan and Linda Johnson. The following Commissioner was absent: James W. Manning, Jr. The following consultants were also present: Ms. Aldarelli, Mr. Fallon and Mr. Crane. In addition, Executive Director Tina Cunningham and Superintendent Chris Kelly were also present.

Vice Chairman Devine called the meeting to order at 6:00 p.m. Moment of Silence and Flag Salute. Vice Chairman Devine stated that the fire exits are located in the direction that he is indicating, in case of fire you will be notified by bell and or public address system. Vice Chairman Devine requested a roll call.

Vice Chairman Devine made the following statement. Adequate notice of this meeting has been approved by the delivering of the required advertisement to the Asbury Park Press and the Coaster on April 22, 2015 and by filing a copy of said notices with the clerks of the customer municipalities.

Vice Chairman Devine questioned if anyone had any other business that may come before the Authority. Mr. Curto was at tonight's meeting requesting a job with the Authority.

Vice Chairman Devine indicated that Mr. Fallon was at tonight's meeting to present the 2014 Audit Report.

Mr. Fallon wanted to thank the Authority on their cooperation throughout the 2014 Audit. He proceeded to highlight a few sections of the Audit Report and noted that the Authority did not have any comments and recommendations in the report. The Commissioners discussed the

report for a few minutes and agreed to authorize the Audit Resolution and Group Affidavit Form at tonight's meeting. Ms. Cunningham thanked Mr. Fallon and his staff on a job well done.

Vice Chairman Devine questioned Mr. Crane if he had anything else to add to his report. Mr. Crane indicated that as per the request of the Construction Committee he provided in his report a Professional Engineering Services Scope of Work for the Design, Bidding and Construction Administration for the Digester Upgrade Project. The Commissioners requested that this item be tabled for the next Authority meeting.

Mr. Crane stated that the Monmouth County Reclamation Center will be starting up within the next few weeks. He stated that the NJDEP issued them a permit which they have to comply with when they start transmitting flow to TNSA. The Commissioners discussed this project for a few minutes.

Vice Chairman Devine questioned Ms. Aldarelli if she had anything to report at tonight's meeting. She stated that she had nothing pending.

Vice Chairman Devine questioned Mr. Kelly if he had anything to add to his report. Mr. Kelly stated that he had no additional updates to his report.

Vice Chairman Devine questioned Ms. Cunningham if she had anything to add to her report. Ms. Cunningham stated that she prepared a revised June payment of bills for the Commissioners to review and consider.

Vice Chairman Devine questioned Ms. Cunningham on the Optimum Services and the fourth quarter interest charges for Wall Twp. In addition, Commissioner Johnson questioned how the meeting went with Bradley Beach. Ms. Cunningham stated that Bradley Beach had questions related to their flow and possible inflow and infiltration in their system. Mr. Crane and Mr. Kelly provided Bradley Beach with the necessary information.

APPROVAL OF MINUTES

Commissioner Johnson moved, seconded by Commissioner Williams that the Meeting Minutes of May 13, 2015 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Abstain, Johnson: Aye and Manning: Absent.

RESOLUTIONS

No. 4827 – Open Executive Session:

Commissioner Johnson moved Resolution No. 4827 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Absent.

No. 4828 – Adjourn from Executive Session:

Commissioner Johnson moved Resolution No. 4828 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Absent.

No. 4829 – Approve June Revised Payment of Bills:

Commissioner Johnson moved Resolution No. 4829 seconded by Commissioner Williams. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Absent.

No. 4830 – Approve 2014 Audit:

Commissioner Mowczan moved Resolution No. 4830 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Absent.

No. 4831 – Authorize a 3% Increase to Barbara Thorn effective June 18, 2015:

Commissioner Johnson moved Resolution No. 4831 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Absent.

No. 4832 – Authorize to Demote Dwaine Jones from his Position as Chief Operator back to a Plant Operator effective immediately:

Commissioner Johnson moved Resolution No. 4832 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Absent.

No. 4833 – Authorize to Re-Post Internally for the Chief Operator Position with Five Years On-the-job Training and if know one signs the posting then proceed to Post Externally with Ten Years On-the-job Training:

Commissioner Mowczan moved Resolution No. 4833 seconded by Commissioner Williams. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Absent.

No. 4834 – Authorize the Executive Director to Advertise for a Plant Operator Position:

Commissioner Johnson moved Resolution No. 4834 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Absent.

No. 4835 – Authorize Spectraserv to Perform Emergency Repairs to Digester No. 4 as outlined in their Proposal Dated June 11, 2015 and as Recommended by TNSA Engineer Mr. Richard Crane:

Commissioner Johnson moved Resolution No. 4835 seconded by Commissioner Williams. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Absent.

Vice Chairman Devine questioned if anyone from the general public had any business to be brought before the Authority. None noted.

A motion was made by Commissioner Williams and seconded by Commissioner Johnson that the meeting be adjourned at 7:45 p.m. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Absent.

Respectfully submitted,


Tina M. Cunningham
Executive Director