

## TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

October 16, 2013 Meeting

The meeting for the Township of Neptune Sewerage Authority was held on the above date with the following Authority Commissioners present: Harry Devine, James Williams and James Mowczan. The following Commissioners were absent: Linda Johnson and James W. Manning, Jr. The following consultants were also present: Ms. Aldarelli and Mr. Crane. In addition, Executive Director Tina M. Cunningham and Superintendent Chris Kelly were also present.

Vice Chairman Devine called the meeting to order at 6:00 p.m. Moment of Silence and Flag Salute. Vice Chairman Devine stated that the fire exits are located in the direction that he is indicating, in case of fire you will be notified by bell and or public address system. Vice Chairman Devine requested a roll call.

Vice Chairman Devine made the following statement. Adequate notice of this meeting has been approved by the delivering of the required advertisement to the Asbury Park Press and the Coaster on January 12, 2013 and by filing a copy of said notices with the clerks of the customer municipalities.

Vice Chairman Devine questioned if anyone had any other business that may come before the Authority. None noted.

Vice Chairman Devine questioned Mr. Crane if he had anything to add to his report. Mr. Crane stated that he received and reviewed a TWA application from Meridian Health in Neptune Township and prepared a recommendation letter for approval by the Commissioners.

Mr. Crane stated that the Waste Gas Burner Project has been completed and air emission testing was conducted successfully. He stated that he prepared a recommendation letter dated October 8, 2013 for close out and final payment of the project.

Lastly, Mr. Crane stated that he is recommending for approval to purchase the final IOP Pump to complete the new pump installation for the IOP building. Mr. Crane received a quote from PCS in the amount of \$36,892.00. He stated that the lead-time was about five to six months. Ms. Cunningham stated that the money is available in the budget for this purchase. The Commissioners agreed to purchase the third IOP pump from PCS in the amount of \$36,892.00.

Vice Chairman Devine questioned Ms. Aldarelli if she had anything to report at tonight's meeting. Ms. Aldarelli stated that she had one item to discuss in executive session.

Vice Chairman Devine questioned Mr. Kelly if he had anything to add to his report. Mr. Kelly indicated that he had nothing further.

Vice Chairman Devine questioned Ms. Cunningham if she had anything to add to her report. Ms. Cunningham stated that she prepared the General Fund Resolution for the purchase of the property known as 636 Old Corlies Ave. She stated that Ms. Aldarelli has reviewed the resolution for compliance. Ms. Cunningham indicated that the closing is scheduled for Tuesday, October 22, 2013. The Commissioners agreed to authorize the resolution.

Ms. Cunningham stated that she met with the Budget Committee on Monday to discuss the 2014 Budget. The Commissioners agreed with the 2014 Budget and

authorized Ms. Cunningham to submit it to the Division of Local Government Services as required.

#### APPROVAL OF MINUTES

Commissioner Williams moved, seconded by Commissioner Mowczan that the Meeting Minutes of September 18, 2013 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Absent and Manning: Absent.

Commissioner Williams moved, seconded by Commissioner Mowczan that the Executive Session Meeting Minutes of September 18, 2013 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Absent and Manning: Absent.

#### RESOLUTIONS

##### No. 4663 – Open Executive Session (6:10 p.m.):

Commissioner Mowczan moved Resolution No. 4663 seconded by Commissioner Williams. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Absent and Manning: Absent.

##### No. 4664 – Adjourn from Executive Session (6:15 p.m.):

Commissioner Williams moved Resolution No. 4664 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Absent and Manning: Absent.

No. 4665 – October Payment of Bills:

Commissioner Mowczan moved Resolution No. 4665 seconded by Commissioner Williams. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Absent and Manning: Absent.

No. 4666 – Authorize the Transfer of \$180,000.00 from the General Fund Account for the Purchase of the Property Known as 636 Old Corlies Avenue and to Authorize the Executive Director to execute the necessary Paperwork at Closing:

Commissioner Williams moved Resolution No. 4666 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Absent and Manning: Absent.

No. 4667 – Authorize the Removal of Probationary Status of Assistant Superintendent Joseph Cantagallo:

Commissioner Mowczan moved Resolution No. 4667 seconded by Commissioner Williams. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Absent and Manning: Absent.

No. 4668 – Award the 2014-2015 Pump and Motor Repair Contract to Pilot Electric Co., Inc. in the amount of \$1,600.00:

Commissioner Mowczan moved Resolution No. 4668 seconded by Commissioner Williams. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Absent and Manning: Absent.

No. 4669 – Authorize the TWA Approval for Meridian Health in Neptune Township:

Commissioner Williams moved Resolution No. 4669 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Absent and Manning: Absent.

No. 4670 – Authorize the Submittal of the 2014 Budget to the Division of Local Government Services:

Commissioner Mowczan moved Resolution No. 4670 seconded by Commissioner Williams. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Absent and Manning: Absent.

Vice Chairman Devine questioned if anyone from the general public had any business to be brought before the Authority. None noted.

A motion was made by Commissioner Williams and seconded by Commissioner Mowczan that the meeting be adjourned at 6:20 p.m. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Absent and Manning: Absent.

Respectfully submitted,

  
Tina M. Cunningham