

TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

February 20, 2013 Meeting

The meeting for the Township of Neptune Sewerage Authority was held on the above date with the following Authority Commissioners present: Harry Devine, James Williams, James Mowczan, and Linda Johnson. The following Commissioner was absent James W. Manning, Jr. The following consultants were also present: Mr. Shaw, Mr. Crane and Mr. Krzyston. In addition, Executive Director Tina Della Pietro and Superintendent Chris Kelly were also present.

Vice Chairman Devine called the meeting to order at 6:00 p.m. Moment of Silence and Flag Salute. Vice Chairman Devine stated that the fire exits are located in the direction that he is indicating, in case of fire you will be notified by bell and or public address system. Vice Chairman Devine requested a roll call.

Vice Chairman Devine made the following statement. Adequate notice of this meeting has been approved by the delivering of the required advertisement to the Asbury Park Press and the Coaster on January 12, 2013 and by filing a copy of said notices with the clerks of the customer municipalities.

Vice Chairman Devine questioned if anyone had any other business that may come before the Authority. None noted.

Vice Chairman Devine questioned Mr. Crane if he had anything to add to his report. Mr. Crane indicated that Mr. Krzyston was at tonight's meeting to discuss the Environmental Assessment Report in executive session.

Mr. Crane indicated that he completed the required annual Engineer's Report, which is attached for your review.

He also indicated that Varec would be on site the week of March 11, 2013 to begin start up of the new waste gas burner.

Lastly, Mr. Crane stated that the "Try & Buy" Agreement for the waste stabilization pond blower has been reviewed and found to be acceptable by Ms. Aldarelli. The Authority may consider authorizing the "Try & Buy" Agreement at tonight's meeting. The Commissioners discussed this matter for a few minutes.

Vice Chairman Devine indicated that Ms. Aldarelli is not at tonight's meeting but questioned Mr. Shaw if he had anything to report. Mr. Shaw stated that the Authority should consider revising the Authority's Rules and Regulations in the near future and that he would be available for input.

Vice Chairman Devine questioned Mr. Kelly if he had anything to add to his report. Mr. Kelly indicated that he received a quote from the Authority's Emergency Contractor to make the repairs to the sludge line in the pump room. The Commissioners discussed the proposal and some additional work to this area for a few minutes.

Mr. Kelly discussed the Biofor Control System computer upgrades with the Commissioners. He indicated that he is working on obtaining proposals for the Authority to consider in the near future.

Vice Chairman Devine questioned Ms. Della Pietro if she had anything to add to her report. Ms. Della Pietro stated that she had a few items to add to her report.

Ms. Della Pietro indicated that she prepared a revised Payment of Bills list for February for the Commissioners to review and consider. She also indicated that she prepared a revised Accounting Manual for the Commissioners to review.

Ms. Della Pietro indicated that Mr. Crane prepared a recommendation letter for a TWA application for 509 Memorial Drive. She requested the Commissioners to consider authorizing the approval of the TWA application at tonight's meeting.

Next, Ms. Della Pietro indicated that she prepared a draft of the 2013 service charges based on Mr. Crane's certification of flow letter to the Commissioners. She indicated that the Commissioners need to approve a date for the Authority's annual rate hearing, which she suggested March 20, 2013.

Lastly, Ms. Della Pietro stated that the Authority's outfall pipe inspection was completed and found to be in order. She stated that she would provide the written report to Mr. Crane for his review.

APPROVAL OF MINUTES

Commissioner Mowczan moved, seconded by Commissioner Johnson that the Meeting Minutes of January 9, 2013 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Absent.

Commissioner Mowczan moved, seconded by Commissioner Johnson that the Executive Session Meeting Minutes of January 9, 2013 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Absent.

Commissioner Williams moved, seconded by Commissioner Johnson that the Reorganization Meeting Minutes of February 4, 2013 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Absent.

RESOLUTIONS

No. 4610 – Open Executive Session (6:20 p.m.):

Commissioner Mowczan moved Resolution No. 4610 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Absent.

No. 4611 – Adjourn from Executive Session (7:20 p.m.):

Commissioner Williams moved Resolution No. 4611 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Absent.

No. 4612 – Approve Revised February Payment of Bills:

Commissioner Mowczan moved Resolution No. 4612 seconded by Commissioner Williams. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Absent.

No. 4613 – Authorize a Try & Buy Agreement with Sulzer/ABS for one (1) Stabilization

Pond Blower:

Commissioner Johnson moved Resolution No. 4613 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Absent.

No. 4614 – Approve TWA Application for 509 Memorial Drive in Neptune Township:

Commissioner Mowczan moved Resolution No. 4614 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Absent.

No. 4615 – Approve March 20, 2013 as Annual Rate Hearing Date:

Commissioner Johnson moved Resolution No. 4615 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Absent.

No. 4616 – Memorialize Barry Williams as the Collection System/Maintenance Supervisor effective January 11, 2013 with a Starting Salary of \$82,500.00:


Commissioner Johnson moved Resolution No. 4616 seconded by Commissioner Mowczan. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Absent.

No. 4617 – Authorize Re-Posting for the Chief Operator Position:

Commissioner Mowczan moved Resolution No. 4617 seconded by Commissioner Johnson. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Absent.

Vice Chairman Devine questioned if anyone from the general public had any business to be brought before the Authority. None noted. A motion was made by Commissioner Williams and seconded by Commissioner Mowczan that the meeting be adjourned at 7:25 p.m. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Aye, Johnson: Aye and Manning: Absent.

Respectfully submitted,



Tina M. Cunningham