

TOWNSHIP OF NEPTUNE SEWERAGE AUTHORITY

October 17, 2012 Meeting

The meeting for the Township of Neptune Sewerage Authority was held on the above date with the following Authority Commissioners present: Harry Devine, James Williams, Linda Johnson and James Manning, Jr. The following Commissioner was absent: James Mowczan. The following consultants were also present: Ms. Aldarelli and Mr. Crane. In addition, Executive Director Tina Della Pietro and Superintendent Chris Kelly were also present.

Chairman Manning called the meeting to order at 6:00 p.m. Moment of Silence and Flag Salute. Chairman Manning stated that the fire exits are located in the direction that he is indicating, in case of fire you will be notified by bell and or public address system. Chairman Manning requested a roll call.

Chairman Manning made the following statement. Adequate notice of this meeting has been approved by the delivering of the required advertisement to the Asbury Park Press and the Coaster on January 14, 2012 and by filing a copy of said notices with the clerks of the customer municipalities.

Chairman Manning questioned if anyone had any other business that may come before the Authority. None noted.

Chairman Manning indicated that Mr. Crane provided his report in the Authority's agenda packet. Mr. Crane indicated that the second sludge pump was delivered to the Authority ahead of schedule and will be installed and turned on by staff next week.

Mr. Crane began the 2012 Capital Improvement Projects PowerPoint presentation at this time. He provided the Commissioners with an overview of the past projects and future projects that were authorized by the Commissioners and completed in house by staff. Chairman Manning and the Commissioners thanked Mr. Crane, Ms. Della Pietro and Mr. Kelly.

Chairman Manning stated that Mr. Kelly's report was included in the agenda packet. Mr. Kelly stated that the sludge pump was installed by staff members yesterday and will be started within the next few days. Secondly, Mr. Kelly indicated that Mr. Rotundo from the NJDEP completed his annual inspection and everything was found to be in order. Lastly, Mr. Kelly requested if he could setup a conference call with the construction committee and manufacturers of the computer system of the Biofor building prior to our next meeting to discuss the upgrades to the computer system. The Commissioners agreed with Mr. Kelly.

Chairman Manning stated that Ms. Della Pietro's report was included in the Authority's agenda. Ms. Della Pietro stated that she had a few additional items to include in her report. She indicated that an amended bills list was prepared to adjust for removal and insertion of bills. Secondly, she stated that the Authority is in receipt of the ocean outfall report prepared by HydroMarine. She stated that she gave a copy to Mr. Crane for his review. Lastly, Ms. Della Pietro stated that the 2013 draft budget was prepared for your review and consideration. Chairman Manning stated that he was very pleased with the budget. Commissioner Johnson questioned the allocation of the debt service for Tinton Falls. Chairman Manning indicated that not all towns are charged for a project if only one town requests it to be completed.

APPROVAL OF MINUTES

Commissioner Devine moved, seconded by Commissioner Johnson that the Meeting Minutes of September 19, 2012 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Absent, Johnson: Aye and Manning: Aye.

Commissioner Devine moved, seconded by Commissioner Johnson that the Executive Session Meeting Minutes of September 19, 2012 be approved as distributed. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Absent, Johnson: Aye and Manning: Aye.

RESOLUTIONS

No. 4551 – Open Executive Session (6:28 p.m.):

Commissioner Devine moved Resolution No. 4551 seconded by Commissioner Williams. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Absent, Johnson: Aye and Manning: Aye.

No. 4552 – Adjourn from Executive Session (6:46 p.m.):

Commissioner Devine moved Resolution No. 4552 seconded by Commissioner Williams. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Absent, Johnson: Aye and Manning: Aye.

No. 4553 – Approve Amended September Payment of Bills:

Commissioner Johnson moved Resolution No. 4553 seconded by Commissioner Williams. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Absent, Johnson: Aye and Manning: Aye.

No. 4554 – Approve Executive Director Contract for Tina M. Della Pietro:

Commissioner Johnson moved Resolution No. 4554 seconded by Commissioner Devine.

On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Absent, Johnson: Aye and Manning: Aye.

No. 4555 – Approve D&D Construction to Install the Waste Gas Burner in the amount of \$36,729.16:

Commissioner Devine moved Resolution No. 4555 seconded by Commissioner Johnson.

On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Absent, Johnson: Aye and Manning: Aye.

No. 4556 – Approve 2013 Budget:

Commissioner Johnson moved Resolution No. 4556 seconded by Commissioner Devine.

On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Absent, Johnson: Aye and Manning: Aye.

No. 4557 – Approve Contract with Siemens for Bioxide (2013-2014):

Commissioner Devine moved Resolution No. 4557 seconded by Commissioner Johnson.

On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Absent, Johnson: Aye and Manning: Aye.

No. 4558 – Approve Contract with Univar for Sodium Hypochlorite (2013-2014):

Commissioner Johnson moved Resolution No. 4558 seconded by Commissioner Devine.

On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Absent, Johnson: Aye and Manning: Aye.

No. 4559 – Approve Contract with Univar for Calcium Hydroxide (2013-2014):

Commissioner Devine moved Resolution No. 4559 seconded by Commissioner Johnson.

On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Absent, Johnson: Aye and Manning: Aye.

No. 4560 – Approve Contract with Garden State Labs for Laboratory Analysis Services (2013-2014):

Commissioner Johnson moved Resolution No. 4560 seconded by Commissioner Devine.

On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Absent, Johnson: Aye and Manning: Aye.

No. 4561 – Approve the Promotion for Joe Cantagallo to Assistant Superintendent effective 10/18/12 starting at \$98,500.00:

Commissioner Devine moved Resolution No. 4561 seconded by Commissioner Johnson.

On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Absent, Johnson: Aye and Manning: Aye.

Chairman Manning questioned if anyone from the general public had any business to be brought before the Authority. None noted. A motion was made by Commissioner Williams and seconded by Commissioner Johnson that the meeting be adjourned at 6:59 p.m. On a voice vote, the vote was as follows: Devine: Aye, Williams: Aye, Mowczan: Absent, Johnson: Aye and Manning: Aye.

Respectfully submitted,


Tina M. Della Pietro